

NOTICE OF MEETING

Meeting	Executive Member for Policy and Resources
Date and Time	Thursday, 9th March, 2017 at 2.00 pm
Place	Chute Room, Ell Courth South, The Castle, Winchester
Enquiries to	members.services@hants.gov.uk

John Coughlan CBE
Chief Executive
The Castle, Winchester SO23 8UJ

FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Filming Protocol available on the County Council's website.

AGENDA

1. CORPORATE PROCUREMENT AND CONTRACTING ACTIVITY AND APPROVALS (Pages 1 - 4)

To consider a report of the Director of Culture, Communities and Business Services seeking approvals to corporate procurement contracts

2. MANAGING HAMPSHIRE'S BUILT ESTATE (Pages 5 - 32)

To consider a report of the Director of Culture, Communities and Business Services seeking approval of the County Council's repairs and maintenance programmes for 2017.

3. CALTHORPE PARK SCHOOL SPORTS FACILITY (Pages 33 - 40)

To consider a report of the Director of Culture, Communities and Business Services regarding a replacement sports facility for Calthorpe Park Secondary School.

4. HAMPSHIRE COMMUNITY FUND (Pages 41 - 52)

To consider a report of the Assistant Chief Executive seeking approval to the transfer of a number of funds for which the County Council is a sole trustee.

5. ANNUAL CORE INFRASTRUCTURE GRANTS TO VOLUNTARY AND COMMUNITY SECTOR ORGANISATIONS (Pages 53 - 62)

To consider a report of the Assistant Chief Executive seeking approval to the awarding of annual core infrastructure funding to voluntary and community sector organisations in 2017/18.

6. RURAL DELIVERY: APPROVALS FOR FUNDING (Pages 63 - 68)

To consider a report of the Director of Culture, Communities and Business Services seeking approval to funding from the Rural Delivery Strategy budget for 2016/17.

7. INVEST IN HAMPSHIRE BIDS (Pages 69 - 78)

To consider a report of the Director of Corporate Resources – Corporate Services regarding two bids received from the Invest in Hampshire Fund.

8. EXCLUSION OF THE PRESS AND PUBLIC

To resolve that the public be excluded from the meeting during the following items of business, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items there would be disclosure to them of exempt information within Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the reports.

9. TRANSFORMATION OF ADULT LEARNING DISABILITIES SERVICES PROGRAMME UPDATE AND REVISED BUSINESS PLAN (Pages 79 - 92)

To consider an exempt report of the Director of Culture, Communities and Business Services on progress relating to the Programme and seeking approval to revised business plan.

10. WRITE-OFF OF IRRECOVERABLE DEBT (Pages 93 - 100)

To consider an exempt report of the Director of Corporate Resources – Corporate Services seeking approval to the write-off of irrecoverable debt.

ABOUT THIS AGENDA:

On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact members.services@hants.gov.uk for assistance.

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date:	9 March 2017
Title:	Corporate Procurement Contracting Activity and Approvals
Reference:	8119
Report From:	Director of Culture, Communities and Business Services

Contact name: David Cooke – Head of Procurement: Infrastructure and Partnerships

Tel: 01962 667808

Email: david.j.cooke@hants.gov.uk

1. Executive Summary

- 1.1. The purpose of this report is to present the relevant procurement approvals in relation to the framework agreements and contracts as listed in Appendix 1. This approval is in accordance with the County Council's Contract Standing Orders and Constitution.

2. Background

- 2.1. The County Council's Contract Standing Orders (CSO 3) requires that 'The commencement of a procurement process for a Contract is subject to the prior approval of the relevant decision maker who has the authority to give such approval under the Constitution.' This report requests approval to procure and spend for contracts that have a value, or estimated value in excess of £1 million.

3. Recommendation

- 3.1. That the Executive Member for Policy and Resources approves the procurement and spend proposal for the contracts as detailed in Appendix 1.

**CORPORATE OR LEGAL INFORMATION:
Links to the Corporate Strategy**

Hampshire safer and more secure for all:	No
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	Yes
Corporate Improvement plan link number (if appropriate):	
Enhancing our quality of place:	Yes
Corporate Improvement plan link number (if appropriate):	

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

The current Corporate Procurement Strategy aims to improve the equalities performance of external suppliers where appropriate and the Corporate Procurement Strategy has been subject to an equalities impact assessment. This report is in line with the Corporate Procurement Strategy and therefore no adverse impact has been identified.

2. Impact on Crime and Disorder:

2.1 This report does not have an impact on crime and disorder.

3. Climate Change:

The current Corporate Procurement Strategy does not have a direct impact on our carbon footprint and energy consumption, although it aims to improve the County Council's performance on sustainable procurement.

<u>Project Title</u> Brief project description (including scope of project, customer, procurement route, other relevant bodies)	Contract / framework term & Start date	Anticipated HCC value over full term	Anticipated Total Value over term (Collaborate Contracts where HCC lead)	Approval required / project update
<p>Interpretation, Translation & Transcription Services</p> <p>To appoint a single supplier to manage all, or a very large proportion, of the Councils and the Fire and Rescue Service communication support requirements.</p> <p>This will be a more efficient and co-ordinated approach to purchase arrangements delivering savings to the County Council and its partners compared to existing spend controls.</p> <p>These include:</p> <ul style="list-style-type: none"> • Face-to-face interpretation services – verbal • Face-to-face interpretation services – non-verbal • Telephone interpretation services • Video interpretation services – verbal • Video interpretation services – non-verbal • Translation, transcription and additional services <p>This services will ensure support to Central Government requirements, which include:</p> <ul style="list-style-type: none"> • The National Transfer Scheme • Children at Risk Resettlement Scheme <p>The supplier will be appointed via a mini-competition from ESPO's Interpretation, Translation & Transcription Services Framework. This takes advantage of an existing framework arrangement and avoids the full cost of tendering for the Council and its partners.</p>	<p>4 year single supplier contract commencing Summer 2017</p>	<p>£6m</p>	<p>£7m</p>	<p>Authority to procure and authority to spend</p>

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date:	9 March 2017
Title:	Managing Hampshire's Built Estate
Reference:	8106
Report From:	Director of Culture, Communities and Business Services

Contact name: Steve Clow

Tel: 01962 847858

Email: Steve.clow@hants.gov.uk

1. Executive Summary

1.1. This report seeks approval of the County Council's repair and maintenance programmes and budget recommendations for 2017/18. It contains a summary review of the progress made over the past year on the strategies outlined in the Executive Member for Policy and Resources report in April 2015 to meet the condition liabilities in the County Council's Built Estate. It also incorporates the annual forecast outturn for planned and reactive repairs budgets for the last financial year (2016/17), gives known and estimated levels of funding available for the new financial year (2017/18) and sets out high level priorities against the available budgets. As not all the final budgets are currently available, the final proposed programmes of work will be adjusted from those proposed in appendices E and F. If it is necessary to reduce the scope of the programme the highest priority items will be addressed first and any deferred works reported to a future meeting.

1.2 This report:

- Advises the Executive Member for Policy and Resources on progress in addressing the maintenance liabilities in the Education and Corporate Estates against the context set out in the Strategic Asset Management Plan.
- Explains the expected outturn budget position across all repair and maintenance budgets for 2016/17.
- Proposes the priorities to be funded from the 2017/18 revenue and capital repairs budgets, subject to confirmation of funding.
- Identifies how the maintenance programmes support the County Council's energy and carbon reduction strategies.

2. Managing the County Council's Built Estate

- 2.1 The April 2015 report to the EMPR set out the strategies that Property Services are adopting to address the maintenance challenges within the Estate. This builds on the context set out in the County Council Strategic Asset Management Plan (SAMP). These strategies continue to deliver sound outcomes and progress within the known financial constraints. It notes that the estate has two distinct sectors with different pressures and challenges – the 'Schools' and the 'Corporate' estates.
- 2.2 The projects and programmes of work in this report total around £44 million of capital and revenue investment in the repair and maintenance of schools and corporate buildings in Hampshire. This is funded through a combination of local resources, school contributions and government grant. The programme will be delivered and managed by Property Services through a series of effective and efficient mechanisms. This expenditure will continue to support the local construction economy and also ensure our estate is safe and well managed for building users, customers and visitors. This continues to be one of the largest Local Authority led building maintenance investments nationally. Hampshire's arrangements with schools and expenditure on the corporate estate have seen our Property Services deliver a coordinated and managed programme of revenue and capital works totalling some £166 million over the last three years.
- 2.3 The programmes of work in this report clearly separate expenditure on buildings between the Corporate Estate and Schools. All funding for the Corporate Estate (offices, care homes, libraries etc.) is from within County Council revenue and capital budgets. In the case of Schools, funding comes from two sources:-
- Government grant for school condition improvement
 - Schools revenue funding given to the Council's Property Services to manage on their behalf
- There is no County Council funding spent on school maintenance and repair. Property Services acts as the schools agent and in partnership designs, manages and delivers around £34m of schools own funds each year.
- 2.4 There are a number of developments around the Schools estate noted within this report –
- The Property Services SLA with Community and Aided Schools is currently in the process of being renewed. The services provided within the SLA are being maintained but the overall contribution that schools make will be reduced by a further 10%. This reduction is being made to recognise school budgets are under pressure. The result is that fewer planned building works will be affordable within the available budgets.
- 2.5. Members are reminded that 96% of the schools in Hampshire buy a comprehensive service and pool their revenue funds to support the most

efficient and economical delivery of a complete property management and maintenance arrangement. A significant proportion of Academies access the services of the Council through a Joint Working Arrangement (referred to later in this report). It is this arrangement between the Council and schools which maintains an estate in suitable condition with a reducing maintenance liability year on year – making best use of limited financial resources and ensuring that all funds are targeted at the right priorities.

Corporate Risk Assessment

- 2.6. The Corporate Risk Assessment (CRA) is fundamental to the maintenance approach adopted across the estate in Hampshire. All expenditure is prioritised and programmed against the known risks and these risks are the first call against available budgets. Where there are insufficient financial resources to eliminate risks the highest known priorities are targeted.

Term Maintenance Contract

- 2.7. Work is well advanced to procure replacement Term Maintenance Contracts (TMCs) which will commence in the summer of 2017. To ensure the maximum efficiency and purchasing power in the market place these contracts are procured to deliver the day to day reactive requirements across the Hampshire Corporate Estate, Schools, Academies who purchase the SLA, Hampshire Fire and Rescue Service and Hampshire Police.

Minor Works Framework

- 2.8. In parallel to procuring the TMCs two new Minor Works Frameworks (MWF) are being tendered. One for Building Fabric and one for Mechanical and Electrical Services. These are intended to work in close conjunction with the TMCs to give competitive priced outcomes for smaller valued building works. It is also hoped these frameworks are attractive to the local construction market.

Maximising Delivery with Available Budgets

- 2.9. Property Services take the opportunity to use the existing budget allocations to lever further funding wherever possible. Examples of this would be the seed funding of Salix (Energy funds) and Academy capital bids direct to Government. Successful bids can generate considerably more than the original investment from such co-ordinated approaches.

Advance design and procurement

- 2.10. The Executive Member has previously agreed that, given the announcement by the EFA of the indicative level of Schools Condition Allocation (SCA) grants through to 2017/18, Property Services would commence detailed design and procurement for high priority and value works to be programmed against the 2016 - 18 SCA allocations. With the 17/18 SCA grant being the last indicative allowance it is intended to take a more cautious approach with the planned programme this year and to only take forward some early design work for one scheme, at Grange Junior School in Gosport, until the future of the SCA is announced by EFA.

3. Managing the County Council's Corporate Estate

- 3.1. The County Council's corporate estate comprises all of the non-School Properties managed by Property Services. This estate is currently undergoing significant changes where some parts of the estate are increasing in floor area and others reducing. Investments in the corporate estate are currently tested to ensure they offer the best known outcomes within the context of current changes.

Budget Pressures on the Repairs and Maintenance of the Corporate Estate

- 3.2 To secure an ongoing sustainable position the Council has recognised the significant liabilities and supported the proposal that the corporate estate revenue budget will be protected from further reductions in the short term and the budget allocation will remain at 2016/17 levels for 2017/18 and will also benefit from an inflationary uplift. An inflationary provision of £255K, based on nationally published indicators on plant, labour and materials costs has been added. This inflationary allowance maintains the 'real' value of the revenue corporate budget at the same level as 16/17. This is prudent, given the need to ensure the estate continues to be maintained in a suitable and fit-for-purpose condition.

Additional Investment in the Corporate Estate

- 3.3 It has been recognised that further investment is needed in the corporate estate to target the backlog of repairs and reduce the existing maintenance liability. The overall maintenance liability in the corporate estate is estimated to be over £50m from periodic survey work. Additional funding of £4.5m over three years was agreed by the Executive Member for Policy and Resources to support this strategy from April 2016. This is a very welcome additional resource and is assisting in further reducing the backlog and facilitates improvements to the building environment for residents, staff and customers.

4 Managing the County Council's Schools Estate

- 4.1 Schools represent 80% of the total County Council's portfolio of buildings. The most significant maintenance challenge in this portfolio is the high proportion of 'System Buildings' including the SCOLA and Timber Frame systems used extensively in the 1950's, 60's and 70's. The overall condition liability in the schools estate is estimated from surveys to be £350m. This is set against a capital SCA Grant of £17m per annum. Significant progress has been made to reduce the backlog liability in schools over recent years and this is the result of sound maintenance strategies using pooled revenue (via the Schools SLA) and capital investment.
- 4.2 In 2014 the Education Funding Agency (EFA) published a "Condition Dashboard" for Hampshire schools which reflects the relatively high need in this county. The dashboard is created from the findings from the EFA national Property Data Surveys (PDS). Key elements for Hampshire Schools include - external walls, ceilings and external decorations which feature in their "most need" category. The limited PDS data being released seems consistent with our understanding of the schools estate and have attracted a

higher allocation than would otherwise be the case from the EFA Schools Condition Allocation (SCA).

4.3 The EFA are now progressing the next generation of school condition surveys. The latest title of this programme is the Condition Data Collection (CDC). Hampshire County Council has been supporting the EFA with some pilot work for these surveys but the full impact is not yet known. Surveys will be conducted nationally at all schools, including Academies in 6 month batches over a 2 year period. It is expected these surveys will inform and support future funding allocations for condition. Property Services will support schools where appropriate in responding to this data collection. The following areas are expected to be included:

- Assessment of condition, site context and management data
- The EFA Priority Data Survey (PDS) data will be used as a base
- A national central database and web access tool

4.4 Hampshire has enjoyed significant allocations under government programmes through the last two decades. These include the New Deals for Schools (NDS), Capital Maintenance Grant (CMG) and now the Schools Condition Allocation (SCA). In 2015 it was announced that Hampshire has an indicative SCA grant through to 2017/18 of £17.8 million per annum subject to revision with any changes in the size of the Hampshire school estate. The SCA grant for 2017/18 has not yet been confirmed but is anticipated to be £17.5million with a slight reduction for impending Academy conversions.

Property Services SLA for Community and Aided Schools

4.5 Property Services have been offering an SLA to Schools since 1997. Since that time the key principle of the SLA is that all schools make a fair contribution to a pooled fund based on their number on roll and floor area. The pool of funding is then used to ensure all day to day liabilities amongst the schools buying into the SLA are managed on a fair basis within the available funding.

4.6 When you include Academies, 96% of schools buy into the SLA. This strong support demonstrates the value schools place in the service.

4.7 The local authority schools SLA is due to expire in April 2017. The renewal process is now concluded. It is good to be able to report that all local authority school except one have purchased the new SLA arrangement from April 2017. The loss of this one school is the only reduction to come out of the SLA renewal. Some key changes have been made to the Property SLA as set out below:

- A further 10% reduction of the contributions schools make into the pool of funding. This is in addition to an earlier reduction making a total of 20% in the last year.
- The SLA is now 'open ended' rather for a fixed term. The SLA includes measures for varying the level of service to meet School needs and Schools can choose to leave by giving notice in accordance with the arrangements set out in the agreement.

- There is a 'Digital Strategy' to reduce costs and increase transparency, in particular through the use of the online asset management portal
 - A simplification of the charging arrangements
- 4.8 Academies, though a parallel arrangement called the Joint Working Agreement (JWA), enjoy the same SLA level of service as local authority schools. The Academy arrangement is also open ended. The new terms of the SLA have already been shared with the schools Partnership Forum which is the shared governance arrangement under the JWA.
- 4.9 As noted above the contributions made by schools are being reduced by a further 10% in recognition of the significant budget pressures that schools are currently facing. The saving is not, however, uniform across all schools and recognises that it is more economic to deliver the service to larger schools than smaller ones. All Primary and Secondary schools will pay a reduced contribution with schools with an above average floor area getting an additional discount.

Priority Schools Building Programme 2 (PSBP2)

- 4.10 As noted in March 2015 HCC were notified by the Education Funding Agency (EFA) that they were successful with the following works in the initial bidding round for PSBP2 funding:
- Mill Chase Academy – Partial Rebuild of some blocks.
 - Wootey Junior School – SCOLA recladding
 - Talavera Infant School – SCOLA recladding
 - Overton Church of England Primary School – SCOLA recladding
 - Oliver's Battery Primary School – SCOLA Cladding
- 4.11 Mill Chase Academy will be the subject of a Project Appraisal at a future meeting of the Executive Member Education.
- 4.12 Property Services have since been appointed by the EFA as a Pathfinder Authority for local delivery of the four SCOLA recladding projects. The now completed feasibility stage included testing the Hampshire recladding solution against the new-build EFA Facilities Output Specification (FOS). Property Services have received sign off of the feasibility work for the four SCOLA projects and have been commissioned to proceed to full design and invitation to tender on works currently estimated at £10.3m. This appointment acknowledges the expertise within the Council's Property Services in refurbishing and recladding SCOLA buildings.

SCOLA buildings

- 4.13 SCOLA buildings were built as a response to a significant population growth in the County in the 1960's and 1970's and feature on many of our school sites. 40% of the County Council's school estate is in this type of structure. Recladding of these buildings remains a key challenge and a breakdown of completed blocks is set out below:

Table 1. SCOLA 2/3 Recladding Completed or in Progress since 2009		
Secondary	Completed/ Programmed (1)	Yet to be Programmed
4 Storey Blocks	3	All complete
3 Storey Blocks	8	2 (2)
2 Storey Blocks	15	68
Single Storey Blocks	0	77
Primary		
2 Storey Blocks	19	12
Single Storey Blocks	1	87
Totals	46	246

(1) Includes PSBP2 and Academy projects and commissions.

(2) Outstanding 3 storey blocks are both at Academy schools where HCC is not responsible for capital investment.

4.14 In addition to the SCOLA MK 2/3 progress a further 83 SCOLA MK I schools were reclad prior to 2009 using a different approach.

4.15 Recladding of SCOLA buildings is prioritised using a number of factors; however the predominant factor is the height of the building. The figures in table 1 include blocks at Academy schools where Property Services have an involvement. For the remaining blocks at Academies the liabilities rest with the Trust. We are working to support capital bids to Government on behalf of Academies where at all possible. Although significant progress has also been made on SCOLA buildings there remains a significant challenge as illustrated by the number still to tackle.

4.16 The recladding undertaken to SCOLA buildings gives the building a new lease of life, not only addressing maintenance backlog issues but also significantly improving the building environment and energy efficiency.

Timber frame buildings

4.17 There are 14 timber framed school buildings across the County which are ongoing maintenance challenges. Twelve of these buildings are single storey and a strategy for giving these buildings a new lease of life including structural repairs and recladding is in place. This is similar to and gives the same benefits as the work to SCOLA buildings. Three schools (Barton Stacey Primary, Portway Infant and Winnall Primary) have now been completed. The next priority building is Rowner Infant and tenders for this project are due out shortly.

4.18 Two timber frame schools are 2 storeys and will need to be replaced at some stage in the medium term. These schools were put forward for inclusion in the Priority Schools Building Programme 2 (PSBP2) funding but were not successful. Property Services are looking at the options to address the issues as recladding will not be a complete solution on these sites. Grange Primary in Gosport is being used as a feasibility pilot as it is the more urgent in condition terms. Delivery of both of these projects will now need to fall to SCA grant funding. Advanced design works continues to that end and it is hoped works could commence on site in 2018 subject to sufficient SCA grant funding being available.

Academy Joint Working Agreement (JWA)

4.19 The JWA includes a governance arrangement called the Partnership Forum (PF). This forum allows Academy representatives to have an active input into the annual planned works for member Academies of the JWA. A fair allocation of £2.065m of SLA pooled funds will be used to fund reactive and planned programmes for the JWA academies in 2017/18. It should be noted that with the further SLA reductions there now remains little scope to plan proactive repairs for Academies. It is proposed to encourage Academies to directly fund recommendations from Property Services where larger planned repairs would be prudent and assist Academies in making bids for capital directly to Government.

5 Conclusions

- 5.1 This report notes that the current management of the council's estate demonstrates that the capital investment and the prudent property strategies being employed are delivering a fit for purpose estate and ongoing reductions in the backlog liability.
- 5.2 A funding strategy for the Corporate Estate has been developed that retains the current revenue allocations for repair and maintenance and a new additional allocation for a further two years with the targeted outcomes set out below:
- The maintenance liability is reduced to a level so that core buildings are retained fit-for-purpose and in good condition.
 - Revenue expenditure is maintained at a sufficient level to maintain an appropriate estate in an environment where budgets are under considerable pressure.
 - Investment is targeted at buildings which will be retained in the long term (where that is known) and avoidable expenditure is reduced to an absolute minimum.
- 5.3 The indicative future allocations of SCA grant for the Local Authority schools were given by EFA for the period 2015-2018. The future of SCA needs to be established before further significant planning of capital repairs on the schools estate can take place.
- 5.4 The available capital funding falls short of the overall condition liability for repairs and maintenance which means that not all risks associated with the

built estate can be eliminated. The condition assessments and Corporate Risk Assessment approach continue to inform sound investment decisions in the built estate, targeting effective risk management and risk reduction.

- 5.5 Additional benefits of the continuing level of investment in buildings across the Hampshire estate include the positive effect on both the health of the local economy and the retention of the skilled labour force in building trades.

6 Recommendations

That the Executive Member for Policy and Resources:

- 6.1 Notes the progress made to reduce the maintenance liability in the Corporate Estate in the context of the available budgets.
- 6.2 Notes the progress in addressing the condition liabilities in the School Estate and the continuing pressures of the maintenance legacy of the huge growth in school places created in the 1960s and 1970s.
- 6.3 Notes the projected 2016/17 budget outturn position for reactive and planned repairs budgets.
- 6.4 Approves the proposal to carry forward the balance of the Landlord Repairs and School Condition Allocation budgets 2016/17 that are not expended by year-end to 2017/18 to meet the commitments made against these budgets.
- 6.5 Approves the Landlord's Corporate Estate repair and maintenance programme for 2017/18 as set out in Appendix E.
- 6.6 Approves the planned Schools revenue and Schools Condition Allocation (SCA) programmes for 2017/18 as set out in Appendix F.
- 6.7 Notes the contribution of the Landlord's repairs and maintenance programmes towards reducing carbon emissions.
- 6.8 Approves the procurement route for delivery of the reactive and planned repairs programmes -as either a suitable OJEU compliant framework arrangement or via traditional single stage competitive tender.

7 Appendices

- Appendix 1: Corporate and Legal Information
- Appendix 2: Impact Assessments
- Appendix 3: Repair and Maintenance Budget Report 2016/17 and Programmes for 2017/18.
- Appendix A: P+R Revenue Repairs 2016/17.
- Appendix B: Capital Repairs 2016/17.
- Appendix C: Revenue Maintenance Budgets 2017/18.
- Appendix D: Capital Repairs Programme- Proposed Allocations 2017/18.
- Appendix E: Landlord Corporate Estate Capital Programme 2017/18.
- Appendix F: Planned Revenue and SCA Programmes 2017/18.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	Yes
Maximising well-being:	Yes
Enhancing our quality of place:	yes

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Managing Hampshire's Built Estate	7994	10.01.2017
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	

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DocumentLocation

None

IMPACT ASSESSMENTS:

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1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

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- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

- (a) Equalities impact assessments are part of the detailed design considerations for each project where applicable.

2. Impact on Crime and Disorder:

2.1. The County Council has a legal obligation under Section 17 of the Crime and Disorder Act 1988 to consider the impact of all decisions it makes on the prevention of crime. Crime prevention issues will be considered when individual projects are designed and developed. Repair and maintenance works would usually have a positive impact on the prevention of crime.

3. Climate Change:

- a) How does what is being proposed impact on our carbon footprint / energy consumption?

Please refer to the carbon reduction calculations under section 5.2 of Appendix 3.

- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Many of the works proposed in this report will deliver more energy efficient solutions through improved insulation standards and more efficient plant.

Repair and Maintenance Budget Report 2016/17 and Programmes for 2017/18

1. Budget Context in Planning for the 2017/18 Financial Year

- 1.1. The School Condition Allocation (SCA) for 2017/18 grant value is not yet confirmed but indicative allocations are known. For the purposes of this report it is assumed the 2017/18 grant will be £17.5m. Planned programmes will be adjusted accordingly when the EFA confirm the grant.
- 1.2. The EFA gave advanced indicative allowances for the SCA grant for the years 2015/16, 2016/17 and 2017/18. The future of the grant is not yet known so planned programmes for 2017/18 in this report have been prepared with caution to ensure a balanced close of the programme should that be necessary.
- 1.3. The end of CERA. As required by the EFA all CERA budgets have to be delegated to schools from April 2017. Future funding of the schools SLA will now be solely based school revenue contributions.
- 1.4. Inflation. It is worth noting that over the course of the past year tender price returns have been continuing to show inflationary pressures. This is being positively managed within existing budget allocations and by adjusting the programme for 2017/18. This increase is in line with expectations and published indices.

2. Overall Repair and Maintenance budgets 2017/18

- 2.1. The repair and maintenance budgets for 2017/18 set out in Table 1. The values in the table are base gross budgets without inclusion of carry forwards reported elsewhere in this paper.

Table one.

Budget	2017/18 Assumed	Comments
	£'000	
Schools SLA Pooled revenue contributions	15,322	Assumes same level of buy back going forward
Landlord Repair and Maintenance	7,565	
Additional Resources (£4.5m for 2016-20)	1,500	Second allocation against the overall allowance
Workstyles and dilapidations	1,710	
Landlord Contingency	545	

School Condition Allocation	17,500	Assumed grant level until confirmed by EFA
Total	44,132	

Academies

- 2.2. Academies have the option of preparing bids to the Education Funding Agency for Capital Investment Fund (CIF) allocations against a centrally held pot. Property Services is working with those Hampshire Academies purchasing the Property Services SLA contract to prepare and make bids for these funds.
- 2.3. Property Services has agreed the programmes proposed within this report with the Childrens Services department to ensure a coordinated approach with the Basic Need Capital Programme.

3. Landlord's Capital Repairs and Schools Planned Maintenance Programmes 2016/17

- 3.1. Landlord's Planned Repairs Programme: A Landlord's programme of planned repairs investment for 2017/18 is set out in Appendix E.
- 3.2. Schools Planned Maintenance Programme: A Schools Planned Maintenance programme of investment for 2017/18 is set out in Appendix F. This incorporates both the planned revenue works funded from the Schools SLA and the Schools Capital Allocation and is in line with the joint condition priorities agreed with Children's Services.
- 3.3. The majority of the capital programme works reported in Appendices E and F will be procured through OJEU compliant framework arrangements or via traditional single stage competitive tender. The procurement route selected for each project will be determined taking into account the specific details of the project and market intelligence at the time of the tender. Flexibility in the buying strategy will allow the Council to take advantage of the construction market.
- 3.4. The capital maintenance and landlord capital repairs programmes contained in this report are produced from interrogation of the data held on the condition of buildings and the extensive knowledge of the County Council's built estate held within Property Services. The capital repairs programmes are used to support a planned approach to investment. The available budgets are focused on addressing the identified health and safety priorities highlighted by the Corporate Risk Assessment (CRA) for the built estate. Alongside the CRA priorities other key objectives for the capital maintenance and repair budgets are:
 - Tackling the maintenance liabilities.
 - Reducing risks and improving the health and safety performance of buildings.
 - Improving efficiency and reduce recurring/running costs.
 - Improving the quality of the built environment for communities and future generations.

- Helping reduce the impact of greenhouse gas emissions in the environment and supporting the County Council's energy strategy.
- Modernising buildings and making them fit for purpose.

As part of undertaking many repair and maintenance works it is often necessary to manage existing installations of asbestos. The County Council has robust management practices for the management of asbestos which are closely adhered to. Allowance is made within the cost estimates of all works proposed on the attached appendices to safely remove or manage asbestos as necessary.

Condition priorities in the Schools Estate

3.5. As noted above Property Services and Childrens Services have an integrated approach to the prioritisation of the SCA. It is proposed planned works are targeted at the highest known priorities against the following themes:

- Renewal of roof coverings including improving insulation
- Recladding of SCOLA 2 /2A buildings.
- Recladding of timber frame primary schools.
- Refurbishment of toilet facilities.
- Removal of asbestos installations requiring particular attention
- Installation of new fire alarm systems and associated structural fire precautions works to single staircase, multi storey primary schools.
- Boiler and heating system renewal.
- Water supply pipework renewal.
- Lighting replacement including renewal of ceilings.
- Ventilation improvements to school kitchens.

4. Key Projects for 2017/18

- 4.1. Test Valley School, SCOLA Recladding of the ROSLA Block - Test Valley school will undergo extensive refurbishment works estimated at £800,000. Works are anticipated to commence in Spring of 2018 and running through into Autumn 2018. This work will be carried out in 2 phases and will include: Re-cladding with insulated render or brick slip panels; Re-insulation and re-felting of all flat roof areas and replacement of ceilings and lighting.
- 4.2. Hurst Community School, Replacement of windows – Hurst Community school will undergo replacement of the existing single glazed metal casement windows with new aluminium double glazed windows. Work is anticipated to be undertaken in Spring 2017 and the estimated cost is £200,000.
- 4.3. Warblington School, Renewal of the kitchen and recladding of the Hall and Gym block - Warblington School will undergo demolition and rebuild of the school meals kitchen and extensive refurbishment works to the Hall and

gym block estimated at £1.7M which will be procured by way of Competitive Tender. Works are anticipated to commence in Spring of 2017 and running through into Winter 2017. This work will be carried out in 2 phases and will include: Re-cladding with insulated render or brick slip panels; Re-insulation and re-felting of all flat roof areas and replacement of ceilings and lighting.

- 4.4. The Westgate School, Recladding of the 3 Storey Block - The Westgate school will undergo extensive refurbishment works estimated at £450,000 which will be procured by way of Competitive Tender. Works are anticipated to commence in Spring of 2018 and running through into Autumn 2018. This work will be carried out in a single phase and will include: Provision of new aluminium double glazed windows and Re-cladding with insulated render or brick slip panels.
- 4.5. Rowner Infant School, Re-cladding and improving thermal insulation - Rowner Infant school will undergo extensive refurbishment works estimated at £1.1M which will be procured by way of competitive tender. Works are anticipated to commence in summer of 2017 and running through into spring 2018. This work will be carried out in 5 phases and will include: Re-cladding with insulated render or brick slip panels; Re-insulation and re-felting of all flat roof areas, (which will include the removal of a redundant water tank housing plus a roof window lantern and replacement of all existing roof windows) and Formation of two small cloakroom extensions in lieu of an old conservatory. The cloakrooms will be funded the school. Installation of temporary classroom(s) may be required for the duration of the works if essential. Two relatively new conservatories in good condition will be retained.
- 4.6. North Waltham Primary School, Pitched roof thermal upgrade and refurbishment – North Waltham Primary will have work to the pitched roof to address the issue of ‘nail fatigue’ which is causing the roof tiles to slip off the roof. The works are estimated at £300,000. The work will be completed in a single phase and will include provision of new insulation, replacement of the felt, renewal of battens and re-use of existing tiles. Works are anticipated to be undertaken in Summer 2017
- 4.7. Red Barn Primary School, Pitched roof thermal upgrade and refurbishment – Red Barn Primary will have work to the pitched roof to replace leaking asbestos cement tiles. The works are estimated at £350,000. The work will be completed in a single phase and will include provision of new insulation, replacement of the felt, renewal of battens and provision of new tiles. Works are anticipated to be undertaken in Summer 2017
- 4.8. Southwood Infant School, Pitched roof thermal upgrade and refurbishment – Southwood infant school will have work to the pitched roof to replace a leaking composite metal pitched roof. The works are estimated at £400,000. The work will be completed in a single phase and will include provision of a new metal pitched roof with upgraded insulation. Works are anticipated to be undertaken in Summer 2017
- 4.9. Yateley School, Water supply pipework replacement and heating upgrade– The works include upgrading of the mains water supply, replacement of existing failing galvanised steel water pipework to a number of blocks in the school with plastic and copper pipework and the heating main pipework replaced in the sports hall. The works are estimated at £340,000 and are anticipated to be undertaken in Summer 2017.

- 4.10. Various Schools, Toilet Refurbishment – A prioritised programme at Various Primary schools will have pupil toilet refurbishment work undertaken. The programme has an anticipated cost of £350,000 and it is anticipated that work will be undertaken starting in Summer 2017 with completion in Spring 2018. The works will include replacement of all sanitary ware, cubicles and brassware, replacement of flooring and upgrading ventilation.
- 4.11. Various Schools, kitchen ventilation improvements. A prioritised programme at various schools will have kitchen ventilation improvements. The works will include the provision of new fixed ventilation canopies removing the need for opening windows. The programme has an anticipated cost of £950,000 and it is anticipated that work will commence in Summer 2017 with completion in Spring 2018.
- 4.12. Various Schools, Hard Landscaping and rainwater drainage improvements. A prioritised programme at various schools will have playground resurfacing, replacement of timber post retaining walls and upgrades to external area surface water drainage. The programme will have an anticipated cost of £450,000 and it is anticipated that work will commence in Summer 2017 with completion in Spring 2018.

Priority Schools Building Programme (PBSP2) Projects

- 4.13. Overton CoE Primary School. This project will be funded under the EFA PSBP2 programme and will delivery re-cladding with insulated render or brick slip panels; re-insulation and re-felting of all flat roof areas and replacement of ceilings and lighting. There will also be improvements to the mechanical and electrical engineering infrastructure of the building. The result of the works will bring the buildings as close as reasonably possible to compliance with the current EFA new build performance standards. The works are estimated at £3.04m inclusive of fees and temporary modular buildings necessary to facilitate the works. Subject to EFA approval of the tender returns works are due to commence on site during the summer 2017.
- 4.14. Wootey Junior School. This project will be funded under the EFA PSBP2 programme and will delivery re-cladding with insulated render or brick slip panels; re-insulation and re-felting of all flat roof areas and replacement of ceilings and lighting. There will also be improvements to the mechanical and electrical engineering infrastructure of the building. The result of the works will bring the buildings as close as reasonably possible to compliance with the current EFA new build performance standards. The works are estimated at £2.27m inclusive of fees and temporary modular buildings necessary to facilitate the works. Subject to EFA approval of the tender returns works are due to commence on site during the summer 2017.
- 4.15. Talavera Infant School. This project will be funded under the EFA PSBP2 programme and will delivery re-cladding with insulated render or brick slip panels; re-insulation and re-felting of all flat roof areas and replacement of ceilings and lighting. There will also be improvements to the mechanical and electrical engineering infrastructure of the building. The result of the works will bring the buildings as close as reasonably possible to compliance with the current EFA new build performance standards. The works are estimated at £2.480m inclusive of fees and temporary modular

buildings necessary to facilitate the works. Subject to EFA approval of the tender returns works are due to commence on site during the summer 2017.

- 4.16. Olivers Battery Primary School. This project will be funded under the EFA PSBP2 programme and will delivery re-cladding with insulated render or brick slip panels; re-insulation and re-felting of all flat roof areas and replacement of ceilings and lighting. There will also be improvements to the mechanical and electrical engineering infrastructure of the building. The result of the works will bring the buildings as close as reasonably possible to compliance with the current EFA new build performance standards. The works are estimated at £2.05m inclusive of fees. Subject to EFA approval of the tender returns works are due to commence on site during the summer 2017.

5. Opportunity for Improved Energy Performance of Buildings and Reduced Carbon Dioxide Emissions

- 5.1. As reported to the EMPR since 2009, around 80% of the County Council's built estate was constructed before thermal performance standards became part of the Building Regulations. Where possible, the investment of repairs and maintenance resources is being used to help improve the thermal performance of the building stock.
- 5.2. Table 2 below provides an indication of the potential opportunity for energy savings and reduced carbon dioxide emissions from the capital programme proposals in Appendices E and F:

Priority Category of Work	Maintenance Expenditure 2017/18		
	£'000	Indicative CO2 Reduction Tonnes	Indicative Energy Saving KWh
Building (SCOLA re-cladding/ window replacements / roofing)	£4,510,000	187.5	1,041,667
Mechanical Services (Boiler systems, heating systems and underground mains)	£401,000	16	88,889
Electrical Services (Lighting, power, and mains distribution)	£225,000	4.5	6,057
Behavioural Changes	£77,000	29	62,839
TOTAL	£5,213,000	237	1,199,452

P&R Reactive and Planned Repairs 2016/17
Projected Commitment by 31 March 2017

	Budget	Commitment	
	£'000	£'000	%
Budgets 2016/17			
Policy and Resources Cash Limited Budget	7,270	7,270	100
Additional Resources (£4.5m for 2016-20) (3)	1,500	991	66
Flexible working, Dilapidations Carry Forward from 2015/16	1,165	1,165	0
Contingency	545	545	0
Childrens Centres SLA Contribution	129	129	100
Total Budgets	10,609	8,390	79

Breakdown of Expenditure against Budgets Above

Corporate Risk Assessment Priorities	4,036
Building Fabric Reactive Maintenance	1,223
Engineering Reactive Maintenance and Servicing	1,623
Planned Programmed Works	1,503
Flexible working, Dilapidations Carry Forward from 2015/16	1,165
Structural Inspections of the Estate	152
County Farms Support	137
External Works	18
Non-functional buildings	16
Historic Buildings	22
EDS Estate	54
Contingency	545
Total	10,609

Notes

1. All figures above are inclusive of fees which are charged at 12%
2. A balanced outturn position is projected for 31 March 2017 but any remaining balances will be carried forward to 2017/18.

Schools Reactive and Planned Repairs 2016/17

All Projected Commitment are to 31 March 2017

Budgets 2016/17	Budget	Commitment	
	£'000	£'000	%
Schools Revenue Budget from SLA Contributions	8,670	8,670	100
Buy Back CERA via Schools SLA	6,035	6,035	100
CERA Budget	2,856	2,856	100
SCA Contribution to CRA Workstreams	4,777	4,777	100
Total Budgets	22,338	22,338	100

Breakdown of Expenditure against Budgets Above

Corporate Risk Assessment Priorities	5,665
Building Fabric Reactive Maintenance (TMC)	3,499
Engineering Maintenance and Servicing (TMC)	8,750
Modular Buildings	1,572
Structural Inspections of the Estate	529
Other priorities	2,323
Total	20,015

Schools Condition Grant 2016/17

Budgets 2016/17	Budget	Commitment	
	£'000	£'000	%
SCA Budget 16/17	17,800	17,800	100
SCA Grant Carried Forward from 15/16	9,602	9,602	100
Total Budgets	27,411	27,411	100

Notes

1. All figures above are inclusive of fees which are charged at 12% on SLA works and 16.5% on SCA funded works.
2. A balanced outturn position is projected for 31 March 2017 across revenue budgets and a full commitment against the SCA Grant.
3. This is the last year of CERA, from 2017/18 all Revenue budgets will be via Schools SLA contributions.

**Corporate Planned and Reactive Maintenance Budgets 2017/18 and
Proposed Allocation**

	Budget
	£'000
Budgets 2016/17	
Policy and Resources Cash Limited Budget	7,565
Additional Resources (£4.5m for 2016-20)	1,500
Carry Forward from 2016/17	1,710
Contingency	545
Total Budgets	11,320

Proposed Allocations against Budgets Above

Corporate Risk Assessment Priorities	4,100
Building Fabric Reactive Maintenance	1,244
Engineering Reactive Maintenance and Servicing	1,651
Planned Programmed Works	1,555
Structural Inspections of the Estate	137
County Farms Support	267
External Works	18
EDS Non-functional buildings	16
Historic Buildings	22
EDS Estate	54
Carry Forward from 2016/17	1,710
Contingency	545
Total	11,320

Notes

1. All figures above are inclusive of fees which are charged at 12% on revenue works.
2. A balanced outturn position is projected for 31 March 2017 across most corporate revenue allocations but a projected carry forward of uncommitted funds is highlighted above. Any further uncommitted funds will be carried forward into 2017/18

Schools Condition Allocation Grant Proposed Allocations 2017/18

	Budget
Budgets 2017/18	£'000
SCA Budget 17/18	17,500
Total Budgets	17,500
Proposed Allocation of Budget against Budgets Above	
Support to the CRA Priorities for Local Authority Schools	3,561
Planned Programme of Works	6,237
Deferred Programme from 2016/17	7,587
External Works	115
Total	17,500

Notes

1. The amounts are inclusive of fees at 16.5%.
2. The final value of the 17/18 SCA Grant has yet to be confirmed. The programmes are based on an estimated allocation of £17.5m. Programmes will be adjusted accordingly when the final grant value is known.

Corporate Estate Planned Investment Programme 2017/18	
Property	Works
Schemes £0 to £50,000	
36 Martins Close	Internal Redecoration
Argoed Lwyd	External Redecoration
Basing House	External Redecoration
Calshot	Access roadway surfacing
Calshot	Jetty remedial works
Castle Avenue	Cobbles ph 3 - pointing Gt Hall square
Fareham register office	External Redecoration
Forest Arts Centre	Window replacement entrance
Heol Seni	External Redecoration
Historic Buildings	Fort Nelson Masonry repairs
Manor Farm Country Park	Roof repairs - farmhouse roof
Manor Farm Country Park	Damaged drains café to main drain run + car park drains
Minstead Study centre	Dorm block and House - decorations
Orchard Close	Internal Redecoration
Park View	Internal Redecoration and floor covering renewal
Queen Elizabeth Country Park	Flat roof repairs - main building
Red House Museum	External Redecoration
Royal Victoria Country Park	Drainage repairs and septic tank works - gatehouse
Royal Victoria Country Park	Empire tea rooms - cedar shingle repairs
Royal Victoria Country Park	Empire tea rooms - windows replacement
Staunton Country Park	Roof repairs - 008
Staunton Country Park	Roof repairs general
Stubbington Study Centre	Boys dormitory roof covering
Stubbington Study Centre	Erie Junior Ranger sleeping accommodation (Asbestos slates)
The Mead Childrens Home	External Redecoration
Trospac Nursery	External Redecoration
Various sites	Repairs associated with decorations
Various sites	Maintenance contrib to Library projects
Winchester HQ	Offices and Winchester DC - Internal Decorations
Schemes £50,000 to £100,000	
Horndean Library	pitched roof repairs locally, replacement of flat roof covering, works to porch roof
Ringwood Library	replace insulated roof, replace roof lights / clerestory lights and detail up stands
Staunton Country Park	Brickwork repairs and repointing - walled garden
Stubbington Study Centre	Asbestos tile replacement - Block Rooms 26- 28
Fort Nelson	WWII Ammunitions sheds roofing

Schemes £100,000 to £250,000	
Bar End Unit 1	Rooflight replacement / repairs
Clarendon House	window replacement
Cranleigh Paddock	Window Replacement
Fareham Library	Low level roof and staircase windows
Fort Nelson	Flint curtain wall repairs
Royal Victoria Country Park	Chapel roof replacement - (with HLF works)
Various sites	Reactive Internal decorations Adults Services

Note: All schemes below £100,000 are to proceed under delegated Chief Officer Approval, but are shown here for information.

Schools Planned Investment Programme 2017/18	
Property	Works
Schemes up to £50,000	
Alton Infant School	Fire Precautions Improvements
Balksbury Infant School	External Redecoration
Beaulieu Village Primary School	External Redecoration
Belle Vue Infant School	External Redecoration
Berrywood Primary School	External Redecoration
Bishops Challoner	Replacement of rooflights
Bishops Waltham Infant	Replace boilers & pumps
Breamore Ce (c) Primary School	Fire Precautions Improvements
Brighton Hill	Resurfacing
Brookfield Community School	Roofing repairs
Calmore Infants	Replace domestic galvanised pipework
Clere School And Technology College	Fencing improvements
Cove School	Surfacing to 3 storey block quad
Cranbourne	Rural Studies Block
Crofton Anne Dale Infant School	External Redecoration
Crofton Anne Dale Junior School	External Redecoration
Crofton Hammond Infant School	External Redecoration
Crofton Hammond Junior School	External Redecoration
Crofton School	Replace and upgrade 4 obsolete gas proving systems
Denmead Junior	Swimming pool demolition
Elson Infant School	External Redecoration
Four Marks CE (C) Primary School	External Redecoration
Grange Infant School Gosport	External Redecoration
Great Binfields Primary School	External Redecoration
Halterworth Community Primary School	External Redecoration
Harrison Primary	Replace heating pipework in Hall
Harrow Way	Toilet Refurbishment
Hatch Warren Infant School	External Redecoration
Hatherden Primary	Pitched roofing repairs and thermal upgrading
Hatherden Primary School	Fire Precautions Improvements
Hollywater School	External Redecoration
John Keble CE (A) Primary School	External Redecoration
Kimpton Thruxton And Fyfield	External Redecoration

CE (A) Primary School	
Liphook Jnr	Upgrade sewage pumping station
Long Sutton Ce (C) Primary School	External Redecoration
Lydlynch Infant School	External Redecoration
Marlborough Infant	Window upgrading
Marlborough Infant	Fire Precautions Improvements
Marnel Community Infant School	External Redecoration
Marnel Community Junior School	External Redecoration
Micheldever Primary	Damp remedial works
New Milton Junior School	External Redecoration
Newport Junior School	External Redecoration
Northern Junior Community School	External Redecoration
Oakwood Infant School & Little Saplings Childrens Centre	External Redecoration
Old Basing Infant School	External Redecoration
Otterbourne Primary	Defective plastering
Padnell Infant School	External Redecoration
Purbrook Park School	Installation of double glazed windows to main block
Rowner Junior School	Fire Precautions Improvements
Samuel Cody	Drive surface
Smannell And Enham CE (A) Primary School	External Redecoration
South Baddesley Ce (c) Primary School	Fire Precautions Improvements
Springwood infant	Hall floor replacement
St Albans Primary	Installation of double glazed windows
St Bede CE (C) Primary School (Winchester)	External Redecoration
St James CE (C) Primary School (Emsworth)	External Redecoration
St John The Baptist C E (Controlled) Primary School, Waltham Chase	Fire Precautions Improvements
St Johns Ce (va) Primary School	External Redecoration
St Johns Ce (va) Primary School	Maintenance works
St Josephs RC (VA) Primary School	External Redecoration
St Marks CE (A) Primary School (Basingstoke)	External Redecoration
St Martins East Woodhay CE (A) Primary School	External Redecoration
St Mary Bourne Primary School	External Redecoration
St Mary Bourne Primary School	Fire Precautions Improvements

St Matthews CE (A) Primary School	External Redecoration
St Peters Farnborough	Pitched roofing repairs and thermal upgrading
St Peters RC (VA) Primary School (Waterlooville)	External Redecoration
Steep Ce (c) Primary School	Fire Precautions Improvements
Uplands Primary	Upgrade patent glazing
Various Primary Schools	Remedial works arising from the T&I programme
Various Secondary Schools	Remedial works arising from the T&I programme
Vyne Community School	Installation of Double Glazed windows
Waterloo School	External Redecoration
Waterside Primary School	Fire Precautions Improvements
Wellow Primary	Replacement of glazed link
Weyford Junior School	External Redecoration
Wherwell Primary School	External Redecoration
Wicor Primary School	Fire Precautions Improvements
William Gilpin Ce (a) Primary School	Fire Precautions Improvements
Woodlea Primary School (Bordon)	External Redecoration
Yateley School	Paving upgrading
Yateley School	Toilet Refurbishment
Schemes £50,000 to £100,000	
Applemore College	External Decorations and repairs
Bridgemary School	New thermal flat roofing system
Brighton Hill	New thermal flat roofing system
Calthorpe Park School	Drainage / paving
Church Crookham Junior	Pumping chamber replacement
Clere School And Technology College	External Redecoration
Connaught School	DT block installation of double glazed windows
Copythorne Infant	Installation of double glazed windows
Crestwood College For Business And Enterprise (Cherbourg)	External Redecoration
Crestwood College For Business And Enterprise (Shakespeare)	External Redecoration
Crofton Anne Dale Infant	New thermal flat roofing system
Fernhill School	DT block installation of double glazed windows
Foxhills Infant	Installation of double glazed windows
Guillemont Junior School	Boiler Replacement original plant room
Harestock Primary School	Boiler Replacement original plant room
Hayling College	Removal of Asbestos Soffitts
Manor Infant School,	Boiler Replacement

Farnborough	
Netley Abbey Infant	New Thermal Flat Roofing System
Samuel Cody	New thermal flat roofing system to Tech Block
Sarisbury Junior	New thermal flat roofing
St Michaels Infant School	Provision of new path retaining wall
St Peters RC (VA) Primary School (Waterlooville)	Cladding repairs linked to decorations
Swanmore College	Replace failed heating main
Testbourne Community School	External Redecoration
Various Primary Schools	Removal of asbestos
Various Primary Schools	Replace obsolete distribution boards and switchgear
Various Secondary Schools	Replace cistern fed water heaters with mains fed system & TMV
Various Secondary Schools	Upgrades to hot and cold water services infrastructure and plant
Various Secondary Schools	Replace obsolete distribution boards and switchgear
Various Secondary Schools	Lighting improvements
Waterloo school	Installation of double glazed windows
Waterloo School	Boiler replacement
Westfield Junior School	Replacement water pipework
Schemes £100,000 to £150,000	
Aldworth Science College	Bolton Block/Portsmouth installation of double glazed windows
Aldworth Science College	Heating / Ventilation improvements
Anstey Junior	Kitchen Flat roof and patent glazing improvements
Court Moor School	External Redecoration
Gomer Junior	Installation of double glazed windows
Hart Plain Junior	Crosswall recladding
Heatherside Infant	Installation of double glazed windows
Langrish Primary	New thermal flat roofing system
Longparish	Timber frame building recladding and thermal upgrade
Swanmore College of Technology	New thermal flat roofing system to Library block
Various Primary Schools	Upgrades to hot and cold water services infrastructure and plant
Various Primary Schools	Replacement of plaster ceilings
Various Primary Schools	Replace cistern fed water heaters with mains fed system & TMV
Various Schools	Landscaping improvements
Various Secondary Schools	Kitchen infrastructure improvements / upgrades
Vernham Dean	New Sewage Treatment plant
Westgate School	External Redecoration

Schemes £150,000 to £250,000		
Hurst Community	Installation of double glazed windows	
Liphook Junior	Flat roof	
Locks Heath Junior	Crittall Window replacement	
Mengham Junior	Flat roof	
Various Primary Schools	Lighting improvements	
Wildground Junior	Crosswall recladding	
Schemes £250,000 to £500,000		
North Waltham Primary	Pitched roof thermal upgrade and replacement	
Red Barn Primary	Pitched roof thermal upgrade and replacement	
Southwood infant	Pitched roof thermal upgrade and replacement	
Various Primary Schools	Kitchen infrastructure improvements / upgrades	
Various Primary Schools	Toilet refurbishment and upgrades	
Various Primary Schools	Drainage improvements and surfacing	
Various Secondary Schools	Various Larger scale works to support maintenance contract	
Westgate School	Recladding and replacement windows to 3 storey block	
Yateley School	Replace HWS & CWS pipework to Brunel block, B, C, D, Music and sportshall block. Replace Heating main to Sportshall	
Schemes £500,000 to £1million		
Test Valley School	ROSLA Block recladding and thermal upgrading	
Various Primary Schools	Various Larger scale works to support maintenance contract	
Various Primary Schools	Kitchen infrastructure improvements/upgrades.	
Schemes Exceeding £1million including PSBP2 Works		
		Estimated Contract Value
Rowner Infant School	Timber frame recladding & thermal upgrade	£1.2m
Warblington School	Recladding and thermal upgrading	£1.7m
Olivers Battery Primary School (PBPS2)	Recladding and thermal upgrading, replacement and upgrading of engineering services	£1.823m
Overton CofE Primary School (PSBP2)	Recladding and thermal upgrading, replacement and upgrading of engineering services	£2.702m
Talavera Infant School (PSBP2)	Recladding and thermal upgrading, replacement and upgrading of engineering services	£2.204m
Wootey Junior School (PSBP2)	Recladding and thermal upgrading, replacement and upgrading of engineering services	£2.018m

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date:	9 March 2017
Title:	Calthorpe Park School – Sports Facility
Reference:	8117
Report From:	Director Culture, Communities and Business Services

Contact name: Steve Clow

Tel: 01962 84

Email: steve.clow@hants.gov.uk

1. Executive Summary

- 1.1 As a result of the re-provision of Hart District Council's (HDC) leisure centre in Fleet, there is an opportunity for HDC and Hampshire County Council (HCC) to work together in partnership to construct a replacement sports hall and support accommodation for Calthorpe Park Secondary School. It is considered in the best interest of both parties and in the context of increasing revenue finance pressures to demolish the vacated and out-dated leisure centre and replace it with a new, much smaller, building. The existing Centre, dating from the 1970s, has significant liabilities and running costs so therefore a replacement efficient, modern and appropriately sized new Sports Hall is proposed.
- 1.2 It is recommended that the capital costs and a proportion of the revenue costs (in the short term) are shared to the benefit of both organisations. £1.875m of capital funds has been identified in the Children's Services Capital Programme 2017/18 and it is proposed that this sum is provided as a grant to HDC who will organise the delivery of a new sports hall and demolition of the existing leisure centre. A Partnership Agreement will be concluded setting out the principles of the arrangement.
- 1.3 It is recommended that delegated authority be given to the Director of Culture, Communities and Business Services supported by the Directors of Corporate Resources, Transformation and Governance and Children's Services to negotiate the detailed terms of the agreement, the timing of phased payments and termination of the lease that HDC have with HCC in relation to the existing leisure centre.
- 1.4 Following completion of the construction of the sports hall and demolition of the existing building, HCC will retain freehold of the land and proceed to

design and construct an extension to Calthorpe Park School to accommodate a predicted rise in further pupil numbers.

2. Background

- 2.1. HDC's leisure centre in Fleet is adjacent to Calthorpe Park Secondary School and sits on land owned by the County Council. A long lease exists with over 75 years to run with the obligation that HDC maintain the building on a 'full repairing basis'.
- 2.2. HDC committed to construct a new replacement leisure centre on a nearby site in the summer of 2016 to replace the existing facility which has significant maintenance liabilities and was a high priority project for them.
- 2.3. The School has access to the sports hall, changing and other facilities within the existing building for which they pay an annual rent.
- 2.4. The School was recently extended by 300 places (2 FE) and a further expansion is currently being planned to address the forecast pressure on school places. Land availability is restricted on the existing site for further expansion. HCC has a statutory obligation to provide the additional places. The existing Leisure Centre building once vacated is inefficient, too large and impedes the best location for further school expansion.

3. Summary of Agreement between HCC and HDC

- 3.1. A number of meetings were held with the two Chief Executives and Senior Officers to develop the agreement and this then culminated in a meeting of the two Leaders at the end of 2016. It is recommended to the Executive Member for Policy and Resources that approval is given to the principles of this agreement as set out below. It is also expected that the content of this will be approved by HDC's Cabinet in parallel:
 - 3.1.1 HDC will construct a replacement Sports Hall for exclusive use of the School adjacent to the Leisure Centre to a specification that is mutually agreed.
 - 3.1.2 HDC will demolish the existing Leisure Centre and leave the site fully cleared for the future extension of Calthorpe Park School. At this point the lease obligations for HDC will end. This will be subject to a detailed termination agreement to be negotiated by the Directors of CCBS and Transformation and Governance.
 - 3.1.3 HCC will make a fixed capital grant of £1.875m to the cost of the replacement Sports Hall and demolition contract. HDC will contribute the balance of the cost on the understanding that the total budget will not exceed £3.75m (an estimate provided during the negotiation as a guide by the Director of CCBS).
 - 3.1.4 HDC will procure and contract with the builder to deliver the two elements of construction. A joint governance arrangement will be established with senior representatives at officer level to oversee the delivery in accordance with the Partnership Agreement. HCC officers will also

represent the interests of the schools to ensure the building is suitable and appropriate for modern education use.

- 3.1.5 A phased payment arrangement will be agreed between the parties to transfer funds on a timely basis from HCC to HDC in accordance with progress on the design and delivery with the intent to ensure that cash flow is appropriate for HDC in their obligations to pay the contractor.
- 3.1.6 HDC will maintain the existing Leisure Centre from the point at which their service vacates until the new Sports Hall is complete. Access for the School to the existing hall and support accommodation will be maintained in a safe and unencumbered manner. The school will continue to pay a rent to HDC based on current levels. HDC will be liable for all revenue costs for the financial years 2017/18. From April 2018 the County Council will share the revenue costs equally if necessary – this date is the target completion for the occupation of the sports hall. It is estimated that the revenue costs of running the existing building in its reduced form could be up to £150,000 a year.
- 3.1.7 HCC and HDC will agree a protocol and formally commit to working together collaboratively so that HCC will be invited to be joint signatories to future Section 106 Agreements (education provision). This will ensure that HCC receive a proportion of Developer Contributions towards the provision of additional school places. HDC will lead on the drafting of this protocol and it is recommended the Director of Childrens Services and Transformation and Governance be authorised to do this on behalf of the County Council.

4. Finance

- 4.1. Funding of £1.875m has been allocated in the 2017/18 Children's Services' Capital Programme recommended by the Executive Lead Member for Children's Services, endorsed by Cabinet and approved by Full Council in February 2017.
- 4.2. This report recommends that this funding is committed as a contribution to the new Calthorpe Park Sports Hall and that the Director of Corporate Resources be authorised to negotiate the terms of the transfer of that money to HDC. It is expected to be on a staged payment basis formulated by the two Heads of Finance.
- 4.3. The management of the construction contract and the payment of the building contractor will be the responsibility of HDC.
- 4.4. The Directors of Childrens Services and Corporate Resources will negotiate and agree the future payments of Developers Contributions and will manage the recovery of funds from HDC.
- 4.5. The cost of the Director of CCBS property resources to undertake the management of HCC's interface with HDC, the negotiation of the lease and other professional time is yet to be assessed. It is recommended that the Director of Corporate Resources and the Director of CCBS be authorised to

agree this revenue cost from corporate contingencies up to a value of £30,000.

5. Legal Issues

- 5.1. The Director of Transformation and Governance will be integral to the drafting of a number of agreements to support the principles referred to above and to ensure there is clarity on the outcome:

The details of the agreement to support the principles negotiated by the Leaders of the two Councils.

The termination of the lease that HDC has with HCC and the discharge of any obligations to ensure their liabilities are concluded.

A protocol for the involvement of HCC in S106 Developer Contributions in the Hart area (for education purposes)

6. Governance

- 6.1. A Joint Officer Steering Group will be established with senior representatives of the two authorities together with Legal, Property, Finance and other work stream leads. It is proposed that the Director of CCBS will act in the capacity of Joint Chair with the Joint Chief Executive of HDC.

- 6.2. It is proposed that progress will be reported, where appropriate, to the Buildings, Land and Procurement Panel but there will be no requirement for a Project Appraisal as HCC is not designing or delivering the building. It is recommended that the Director of CCBS has delegated authority to agree the detailed design and scope for both the new building and the demolition contract to ensure the County Council and the Schools interests are met.

7. Procurement

- 7.1. As part of the joint Leaders agreement it is proposed that HDC procure the new Sports Hall using a pre-existing national framework arrangement. This is expected to be an efficient route to market and deliver best value for both Councils. HDC will take responsibility for the procurement process and will be the employer in the construction contract. The Director of CCBS will ensure that the procurement process is undertaken appropriately and commensurate with the expectations of HCC.

8. Consultation

- 8.1. The Executive Lead Member for Children's Services and the Executive Member for Education have both been consulted and are supportive of the proposals in this report.

9. Recommendations

That the Executive Member for Policy and Resources approves the following:

- 9.1. The completion of a formal agreement to share the costs of the provision of a new Sports Hall for Calthorpe Park School and demolition of the existing redundant Leisure Centre with Hart District Council.
- 9.2. £1.875m of funding for this purpose identified in the Children's Services Capital Programme 2017/18 be committed as Hampshire County Council's share of the capital cost to be paid as a grant to HDC.
- 9.3. The revenue cost of operating the existing facility be shared after April 2018 on a 50/50 basis (only in the event that the new building is not available for occupation by the School at that date).
- 9.4. That a protocol be agreed with HDC such that HCC will have the benefit of being a signatory to all future Section 106 Agreements with developers in Hart for education contributions to additional school places.
- 9.5. That the revenue resources and costs of managing the arrangement to a successful conclusion be added to the budget of the Director of CCBS in consultation with the Director of Corporate Resources. Funding to come from corporate contingencies up to a maximum value of £30,000.
- 9.6. That delegated authority be given to the Director of Culture, Communities and Business Services, supported by the Directors of Children's Services, Corporate Resources, and Transformation and Governance to agree detailed terms of the documents referred to in the report. In addition to ensure the design, procurement, and construction of the new building is in accordance with County Council and School expectations (based on a like for like basis). All in accordance with the spirit of the agreement to work in partnership.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	Yes
Maximising well-being:	Yes
Enhancing our quality of place:	Yes

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

DocumentLocation

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;

Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;

Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;

Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;

Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

This project will have a low impact on groups with protected characteristics as defined by the EIA. The facilities will be modern and much improved compared to the current facilities. School pupils and community users will have good access to a building which will be designed to take into account a wide range of requirements including physical, visual and auditory impairment for example.

2. Impact on Crime and Disorder:

2.1. The project will be designed to minimise the likelihood of Crime and Disorder occurring inside or around the building with appropriate security measures fitted as well as lighting and materials which support this expectation.

3. Climate Change:

3.1. This project will have a significantly smaller footprint compared to the existing building and will be compliant with current standards including a well insulated envelope. This will reduce energy costs and contribute a reduction to County Councils carbon emissions.

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date:	9 March 2017
Title:	Hampshire Community Fund
Reference:	8120
Report From:	Assistant Chief Executive

Contact name: Robert Ormerod

Tel: 01962 845122

Email: robert.ormerod@hants.gov.uk

1. Executive Summary

- 1.1. This report proposes the transfer of a number of funds, of which Hampshire County Council is a trustee, to a new Hampshire Community Fund managed by the Hampshire and Isle of Wight Community Foundation (HIWCF).

2. Background

- 2.1. The County Council has been working with the HIWCF as a specialist fund manager and grant giving body to consolidate a number of Trust funds managed by the County Council into a new Hampshire Community Fund. The purpose of establishing a new Fund is to:
- relieve the County Council of the administrative responsibility of managing a range of funds.
 - breathe new life into some dormant funds, and
 - use a consolidated group of funds to grow a major new fund for the benefit of Hampshire's communities.
- 2.2. In July 2016 the Executive Member for Policy and Resources considered the principle of establishing the Hampshire Fund and:
- i. Agreed to Hampshire County Council entering into an agreement with HIWCF for the transfer of endowment funds to HIWCF in order to establish a Hampshire Community Fund into which such funds shall be placed and managed by HIWCF, subject to obtaining the necessary consents from the Charity Commission.
 - ii. Agreed that the agreement with HIWCF be finalised by the Chief Executive in consultation with the Executive Member for Policy and Resources.

- iii. Authorised the Chief Executive to agree with HIWCF the application to the Charity Commission for consent to the transfer of the initial low capital value dormant endowment funds to HIWCF for inclusion within the Hampshire Community Fund and, subject to such consent, authorise the subsequent transfer of these funds to HIWCF and the closure of these existing trusts.
- iv. Authorised the Chief Executive, in consultation with the Executive Member for Policy and Resources, on a case by case basis, to consult interested parties on proposals for transferring additional endowment funds, for which the County Council has a current management role, into the Hampshire Community Fund, to be managed by HIWCF.

3. Progress

- 3.1. Since July, the transfer Agreement has been negotiated with HIWCF. The Agreement creates a framework for the transfer of any funds of which the County Council is a trustee into a newly created Hampshire Community Fund, and for HIWCF to grow the Fund through private and corporate contributions. The County Council may retain a full and active role in the fund as it grows.
- 3.2. The Agreement reflects that the County Council appoints a minimum of three representatives on the Advisory Board of the Hampshire Community Fund, with a maximum of two representatives of HIWCF to advise and ensure that the recommendations are compliant with the Foundation's charitable objectives.
- 3.3. The HIWCF wish the permanent endowment restrictions in relation to any of the funds to be removed and the Charity Commission's preference is for any request for approval to this to be made to them as part of the application to them for the transfer of funds to HIWCF.
- 3.4. The development of the agreement has been based on the principles that:
 - The original intentions of the benefactors are fully respected and assured in respect of the active trusts.
 - The prestige and name of specific awards are retained along with links to associated partners.
 - Officers who have advised on the use of trust funds with specific professional knowledge, and with relevant service links, will be able to continue to play a full active role in promoting awards and advising on decisions.
 - The County Council can appoint a majority representation on the Advisory Board, whose role will be to determine priorities and make recommendations on awards on the whole fund as it develops.
 - The process of prioritisation on an annual basis will ensure that the distribution of grants will reflect the existing profile of constituent trusts.
 - Future commitments, for example in relation to annual scholarship awards, are fully honoured.
- 3.5. Where the County Council is the sole trustee of active trust funds, the current Members and supporting officers involved with these funds have been notified of the proposals and invited to comment.

- 3.6. The County Council has consulted joint trustees for two funds where there is a joint trusteeship, the Tom Trussler Fund and the Pratt Memorial Trust.
- 3.7. Discussions have been held with the Charity Commission regarding the requirements and procedures involved in transferring funds.
- 3.8. The County Council has identified the investments relating to the trusts and quantified a current value which can be reconciled through a final valuation as at date of transfer.

4. Small and dormant funds where the County Council is the sole or de facto trustee

- 4.1. It is proposed that the following small and inactive trusts be transferred into the general Hampshire Community Fund. The total capital value is approximately £23,600.

- Catton Prize Fund
- Darwin Prize Fund
- Miss H Duerden Trust Fund
- J F Hooper Trust Fund
- Hayter Trust Fund
- The Father David Kee Prize
- QEII Coronation Eling Prize
- St Thomas Awards Fund
- GW Willis Prize Fund
- Julian Davies Foundation
- A H Hamsworth Trust
- Eastfield House Trust
- Aylward Memorial Prize

- 4.2. The following small and inactive trusts relate to Perins School. It is proposed these are also consolidated and transferred to the new Hampshire Community Fund. The related income would be reflected in the annual prioritisation process to be made available to the school to recognise achievements of pupils, subject to the school confirming the number of beneficiaries. The current total capital value of these funds is less than £3,700.

- Alresford Crafts Modern languages Prize Fund
- Dr Ken Collins Science Prize Fund
- Michael Curtis Design and Technology Prize Fund
- Tony Dowling Mathematics Fund
- Constance Foster Memorial prize Fund for English
- Ken Hampton Memorial Fund for Horticulture and Agriculture prize
- Margaret Murray History Prize fund

5. The **Green Meadows Trust** relates to the Green Meadows Care Home in Denmead, which is operated by the County Council. The trust was bequeathed by a former resident to support the amenities fund operated by this Home to

support activities and improvements for residents. The Manager of the Care Home has confirmed that an amenities fund continues to operate to deal with local contributions and fund raising proceeds. This trust has fallen dormant but it would be welcomed as means of providing a significant contribution to amenities for residents of the Home. It is proposed that this fund be transferred to the HIWCF for inclusion in the Hampshire Community Fund and that the related income be reflected in the annual prioritisation process to be made available to the Green Meadows Care Home for the benefit of residents, subject to the establishments confirming the number of beneficiaries. The current capital value is £20,200.

6. Funds where the County Council is a joint trustee

6.1. Tom Trussler Fund

6.2. The Governors of Perins School are named as joint trustees of the Tom Trussler Prize fund which has not been active in terms of awards for several years. The School has confirmed that the Governors have been consulted and agreed to the proposal to transfer this fund to the HIWCF for inclusion in the Hampshire Community Fund and that the related income be reflected in the annual prioritisation process to be made available in the same way as the income from the other trust funds for Perins School listed in 4.2 and with the same purposes and accounting arrangements. The current capital value of this fund is approximately £800.

6.3. Pratt Memorial Prize Trust

6.4. This trust was established for prizes in relation to former secondary schools in the Winchester area. The joint trustees of these trusts have been contacted to establish their agreement to the proposal.

6.5. Two co-trustees have responded. The Mayor of Winchester has agreed that the funds be applied to the following schools currently serving the Winchester area: Kings, Henry Beaufort, Westgate Schools. Dr Mitchell has proposed that Perins school also benefits and that the funds be directed towards recognising educational achievement of pupils especially those demonstrating overcoming barriers of disadvantage.

6.6. It is proposed that this be transferred to the HIWCF for inclusion in the Hampshire Community Fund and that the related income be reflected in the annual prioritisation process to be divided equally and made available to the four schools. The current capital value of this fund is £18,800.

7. Larger funds where the County Council is the sole trustee

7.1. The main opportunity to lever the growth of the Hampshire Community Fund will be the transfer of larger funds. Four have been identified initially where the County Council is the sole trustee with a current approximate total capital value of £544,000. These are active funds where the County Council officers and elected Members are engaged in ensuring the original intentions of the

benefactors are fulfilled and the funds are managed effectively alongside other resources and directed towards deserving causes.

- DAYAS Music Scholarship
- Michael Austin Harlick Memorial Fund
- Hampshire Old Industrial and Reformatory Schools Trust
- MACE Educational Trust

8. Dayas Music Scholarship

- 8.1. The intention of this trust is for a perpetual scholarship for music for the geographical County of Hampshire. Scholarships are awarded annually to enable musicians of any age to undertake studies or projects in connection with composition, conducting, instrumental performance, singing, music in education and musicology. Awards normally cover up to 50% of costs with discretion for higher contributions in exceptional cases relating to hardship or special ability. Scholarships may be available in connection with competitions of international standard. Applications must be supported by a professional musician or a person of standing in the world of music. Applications are not normally considered for those in full-time education, or for courses leading to qualifications or for the purchase of instruments. There is no upper age limit.
- 8.2. These scholarships are managed by the Head of the Hampshire Music Service. In response to the proposal the Head of Hampshire Music Services is concerned to see the original purposes of the fund to be retained and to maintain an involvement in encouraging applications and advising on awards to a value commensurate with the existing income of the fund. DAYAS awards have been highly valued by many recipients over the years and it has been a very important extension to the work of Hampshire Music Service to be able to support adults in the community.
- 8.3. There is a strong desire to maintain the links with the Hampshire Music Service and the HMS is happy to continue the role of handling the publicity, receipt, review and overview of the grants each year. If these cannot be ensured, then it would be the preferred option of the Head of HMS for DAYAS to remain with the Music Service.
- 8.4. It is proposed that the trust can be transferred to the HIWCF for inclusion in the Hampshire Community Fund with allocations of grant made within the annual prioritisation process to continue to meet the DAYAS objectives. The annual prioritisation and award process would be set by HIWCF as trustee on the recommendation of the Advisory Board with a majority of County Council representatives.
- 8.5. The Foundation will work closely with the Head of Hampshire Music Service to ensure the Hampshire Community Fund continues: to support the established practical arrangements for the continued full involvement of the Service, to meet the original intentions of the benefactor, that the award titles are maintained and that the awards can continue to be connected with the Hampshire Music Service.
- 8.6. The current capital value of the trust is £114,600.

9. Michael Austin Harlick Memorial Fund

- 9.1. The Michael Austin Harlick awards recognise consistent and outstanding achievement in school sports activities throughout the academic year. Nominations are received from county schools' sports associations affiliated to the Hampshire Schools' Sports Federation. An annual prize giving event is hosted by the County Council also involving the Hampshire Schools Sports Federation.
- 9.2. The fund arrangements are managed by the Service Manager for Outdoor Education, PE & DofE who, in consultation with the chair of the Schools Sports Federation would wish to ensure the continued recognition of Michael Austin Harlick in future awards and the annual prize giving arrangements be maintained.
- 9.3. It is proposed that the trust can be transferred to HIWCF for inclusion in the Hampshire Community Fund with allocations of grant being made within the annual prioritisation process to continue to meet the Michael Austin Harlick Fund objectives. The annual prioritisation and award process would be set by HIWCF as trustee, on the recommendation of the Advisory Board with a majority of County Council representatives.
- 9.4. The Foundation will work closely with the Service Manager for Outdoor Education, PE & DofE to ensure the Hampshire Community Fund continues to support the established practical arrangements to meet the original intentions of the benefactor, that the award titles are maintained and that the awards can continue to be connected with the Outdoor Education Service and its partners.
- 9.5. The current capital value of the trust is £252,600.

10. Hampshire Old Industrial and Reformatory Schools Trust (HOIRST)

- 10.1. This Trust is a charity which has provided support to children in the care of the County Council and care leavers for education and training purposes. The supporting Manager has advised that this does require a level of professional advice regarding to the legislation relating to these groups of young people. It is also important that Children's Services has the opportunity to maintain a connection to the Advisory Board for the Hampshire Community Fund for this purpose and to provide a conduit to operational social work teams to engage and help target potential beneficiaries.
- 10.2. It is proposed that the trust can be transferred to HIWCF for inclusion in the Hampshire Community Fund with allocations of grant being made within the annual prioritisation process to continue to meet the HOIRST objectives. The annual prioritisation and award process would be set by HIWCF as trustee, on the recommendation of the Advisory Board with a majority of County Council representatives.
- 10.3. The Foundation will work closely with the current Service Manager to ensure the Hampshire Community Fund continues to support the established practical arrangements to meet the original intentions of the benefactor, that the award

titles are maintained and that the awards can continue to be shaped with professional input from Children's Services.

10.4. The current capital value of the trust is £70,400

11. Evelyn MACE Educational Trust

11.1. This Trust was established in 1999 following a bequest received by the County Council from Mrs Evelyn Mace, a former head teacher and Winchester School Governor. The net yearly income of the trust is to be applied by the County Council for the advancement of education through the award of scholarships, bursaries or similar financial assistance to students under the age of 25 years resident in Hampshire. The County Council establish two types of annual scholarship for this purpose:

- Evelyn Mace Drama Scholarships for students due to start a drama or poetry course of Higher Education
- Evelyn Mace Scholarships to be made to students formerly in the care of Hampshire County Council in order for them to pursue a course of Higher Education.

11.2. Annual awards are made by the Executive Member for Policy and Resources and for continuing students for up to four years.

11.3. The supporting officer for this Trust has highlighted that there are a number of forward commitments for scholarships £6,200, split across two financial years (£4,350 2017/18 and £1,850 2018/19). It is important that these commitments are honoured and the prioritisation of grants includes provision for future scholarships for those leaving care.

11.4. It is proposed that the trust can be transferred to HIWCF for inclusion in the Hampshire Community Fund with allocations of grant being made within the annual prioritisation process to continue to meet the Evelyn Mace Educational Trust objectives. The annual prioritisation and award process would be set by HIWCF as trustee, on the recommendation of the Advisory Board with a majority of County Council representatives.

11.5. The Foundation will work closely with the current Service Manager to ensure the Hampshire Community Fund continues to support the established practical arrangements to meet the original intentions of Evelyn Mace, that the award titles are maintained and that the awards can continue to be shaped with professional input from Children's Services. Forward commitments to annual scholarships will be protected.

11.6. The current capital value of the trust is £106,300.

12. A framework for managing trusts

12.1. The Hampshire Community Fund provides a flexible framework which represents an option for the transfer and management of any funds which the County Council manages as a trustee. A small number of further trusts are being explored in terms of their activity and interests to determine whether it is appropriate for future transfer.

13. Recommendations

It is recommended that the Executive Member for Policy and Resources:

- i. Authorise the Head of Law and Governance and Monitoring Officer to settle the detailed terms and conditions of the transfer agreement and to complete it
- ii. Appoint a County Council trustee to the Board of the Hampshire and Isle of Wight Community Foundation.
- iii. Appoint the County Council's trustee on the Hampshire and Isle of Wight Community Foundation (as in ii. above) to the Hampshire Community Fund Advisory Board and authorise the Director of Children's Services to appoint at least two professional officers to the same.
- iv. Agree that the County Council representatives on the Hampshire Community Fund Advisory Board be provided with information and recommendations to inform the annual priority setting and arrangements for awards to meet the principles as set out in the report.
- v. Authorise the Head of Law and Governance and Monitoring Officer to make declarations to the Charities Commission requesting consent to the transfer of the funds to the Hampshire and Isle of Wight Community Foundation and to the removal of all permanent endowment restrictions.
- vi. Subject to the approval of the Charity Commission agree to the transfer of the following trust funds (in cash and investments) to the Hampshire and Isle of Wight Community Foundation for inclusion in the Hampshire Community Fund and the subsequent closure of these trusts:
 - Alresford Crafts Modern Languages Prize Fund
 - Dr Ken Collins Science Prize Fund
 - Michael Curtis Design and Technology Prize Fund
 - Tony Dowling Mathematics Fund
 - Constance Foster Memorial Prize Fund for English
 - Ken Hampton Memorial Fund for Horticulture and Agriculture prize
 - Margaret Murray History Prize Fund
 - Tom Trussler Arts Fund
 - Green Meadows Trust
 - Catton Prize Fund
 - Darwin Prize Fund
 - Miss H Duerden Trust Fund
 - J F Hooper Trust Fund
 - Hayter Trust Fund
 - Pratt Memorial Prize Trust
 - Hampshire Old Industrial and Reformatory Schools Trust
 - MACE Educational Trust
 - Michael Austin Harlick Memorial Fund
 - DAYAS Music Scholarship
 - The Father David Kee Prize
 - QEII Coronation Eling Prize

- St Thomas Awards Fund
- GW Willis Prize Fund
- Julian Davies Foundation
- A H Hamsworth Trust
- Eastfield House Trust
- Aylward Memorial Prize

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	Yes
Maximising well-being:	Yes
Enhancing our quality of place:	Yes

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
None		
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	
None		

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
Application form and correspondence received from charity	Director of Transformation and Governance - Corporate Services

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

The proposal will not have a material impact on groups with protected characteristics since the new fund will reflect the purposes and intended beneficiaries of the original trusts to be consolidated. The proposal represents a change in trusteeship and management of the funds rather than a change in their purpose.

2. Impact on Crime and Disorder:

Not applicable

3. Climate Change:

How does what is being proposed impact on our carbon footprint/energy consumption?

Not applicable

How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

Not applicable

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date:	9 March 2017
Title:	Annual core infrastructure grants to Voluntary and Community Sector Organisations
Reference:	8121
Report From:	Assistant Chief Executive – Corporate Services

Contact name: Philippa Mellish

Tel: 01962 847482

Email: Philippa.mellish@hants.gov.uk

1. Executive Summary

1.1. This report recommends the approval of annual core infrastructure grant funding in 2017/18 from the Policy and Resources budget to the following organisations:

- Local Councils for Voluntary Service and Action Hampshire
- Relate South Hampshire and the Isle of Wight
- Citizens Advice Hampshire
- Hampshire Association of Local Councils

2. Background

Support to the Voluntary and Community Sector

2.1. The proposed awards (set out in Section 5) include support to a range of infrastructure organisations whose role is to support and develop the capacity and capability of the c. 8000 plus voluntary and community sector (VCS) organisations that operate across Hampshire.

2.2. Following a detailed review in 2014, grant funding for infrastructure organisations has reduced over the past two years and been more closely aligned to the County Council's transformation priorities. However, despite significant, ongoing spending reductions, this paper recommends no further funding reductions in 2017/18 for infrastructure organisations supporting the VCS. This is for two main reasons:

- **To support delivery of future savings** - By April 2017, the County Council will have secured £350 million of savings and has to plan a further £140 million of efficiencies by 2019. **The VCS in Hampshire has a vital role to play in supporting delivery of these savings** – helping to manage down demand for more costly public services, build resilient neighbourhoods and support people to find community-based

solutions. Infrastructure organisations have an important function in enabling Hampshire's VCS to undertake this work effectively and efficiently – ultimately delivering positive outcomes for Hampshire's most vulnerable residents.

- **To realise efficiencies and enable greater self-sufficiency** – The County Council has a duty to ensure that its grant funding achieves maximum return on investment for residents and provides good value for money. To this end, **the County Council wants to support Hampshire's infrastructure organisations to become more efficient and financially self-sustaining.** Maintaining grant funding at current levels is intended to provide temporary transitional funding to enable infrastructure organisations to transform **at an accelerated pace.** This will reduce reliance on County Council funding in future years, whilst enabling more resources to be directed at supporting Hampshire's VCS.

Support to Town and Parish Councils

- 2.3. For completeness, this report also considered the allocation of grant funding from the Policy and Resources budget for Hampshire Association of Local Councils, which represents, informs and supports Town and Parish councils across the county. The recommendation for future infrastructure funding for Hampshire Association of Local Councils set out in Section 4.

3. Detailed proposals

Councils for the Voluntary Sector (CVS) and Action Hampshire

Past and current funding

- 3.1. CVS organisations provide direct support to Hampshire's VCS. There are currently 10 local CVSs across Hampshire, organised into four CVS 'clusters'. VCS organisations that operate at district level or below can become members of local CVS and access support. Countywide VCS organisations tend to receive infrastructure support from Action Hampshire, which provides support across the whole Hampshire footprint.
- 3.2. Over the past two years, funding for local CVS organisations has reduced from £505,000 in 2013/14 to £471,000 in 2016/17 – representing a reduction of 3.5% each year for the past two years. In 2015/16, the County Council stopped funding the individual district based CVS and moved to funding four self-selecting CVS clusters (Northern, Central, South West and Gosport and Fareham). East cluster has a lead CVS accountable for delivery against an agreed development plan, aligned to County Council department priorities.
- 3.3. The amount of infrastructure funding awarded to Action Hampshire has reduced by 50% each year for the past two years. During 2016/17, Action Hampshire received £50,000 towards continuing and developing work previously undertaken on behalf of the Hampshire Children's Alliance and £30,000 core funding for infrastructure support to the VCS.

Future direction

3.4. The County Council is working closely with the Chief Officers of Hampshire's CVS organisations to consider how the organisations might continue to support the County Council's transformation priorities, whilst moving rapidly to become more efficient and financially self-sustaining.

3.5. Dialogue has been based on a common understanding that Hampshire's CVS have a valuable contribution to make to delivering shared objectives, irrespective of funding arrangements. However, discussions have also helped to highlight several areas where changes could support the CVS to deliver a greater return on the County Council's funding investment. These include the need to:

- Reduce the levels of confusion and inconsistency in communication caused by the **different interfaces** that exist between County Council departments and the various local and county-wide CVS;
- **Define and translate outcomes** into tangible actions to enable more effective partnership working;
- **Identify appropriate performance measures** that are both stretching and achievable - and to allow sufficient time for the CVS to demonstrate progress;
- **Establish a clearer separation between CVS infrastructure support and service delivery roles.** This distinction is important as more of the CVS have become both providers of services (e.g. day care, community transport) and infrastructure support, potentially leading to conflict of interest.

3.6. To address these challenges, and as a result of engagement with the CVS, the following changes in approach are proposed for 2017/18:

- **Strategic dialogue** – In order to improve consistency in messaging, and support strategic partnership arrangements, the Assistant Chief Executive will act as the primary point of officer contact for Hampshire's CVS. Working closely with the Executive Member for Communities, Partnerships and External Affairs, the Assistant Chief Executive will lead further strategic discussions around what the County Council and the CVS might achieve together for the benefit of Hampshire's residents. The Executive Member, whose portfolio encompasses the County Council's relationship with Hampshire's CVS organisations and VCS, will continue to shape future infrastructure funding recommendations to the Leader, and ensure this agenda remains aligned to the County Council's priorities.
- **Single interface with the Sector** – Over time, the County Council would prefer to have a single interface with Hampshire's CVS, for reasons outlined above. Good progress has already been made towards this position with the establishment of the four CVS clusters. From April 2017, the number of clusters will reduce further to three, as the Central and Gosport and Fareham clusters join to form a new South East and Central cluster.
- **Temporary transitional funding** – It is proposed that infrastructure grant funding is retained at current levels to support Hampshire's CVS to accelerate progress to becoming more efficient and financially self-

sustaining. This may be achieved through sharing services, streamlining delivery, integrating infrastructure support, reducing duplication and embracing new ways of working.

The County Council recognises that even with funding, the CVS will need to continue to transform beyond 2017. Nevertheless, it is expected that the CVS will be able to demonstrate progress towards greater integration and efficiency. This is vital as the County Council is unlikely to be able to maintain current funding levels beyond 2017/18.

- **A clearer distinction between the infrastructure and service delivery roles** – The Assistant Chief Executive will manage the County Council’s relationship with the CVS relating to core infrastructure funding. Service specific grants will continue to be managed by departments.
- **A revised specification focused on core infrastructure support** - Work is ongoing with the CVS to co-produce a specification for core infrastructure support. The specification will form the basis of funding agreements, due to be in place by 1st April 2017, and is likely to comprise the following areas:
 - **Core infrastructure support to build capacity within the VCS** – including: back office support; peer review; training; developing alternative delivery models, such as social enterprises.
 - **Sector engagement and representation** – including: acting as a conduit between the County Council and the VCS; providing a voice on behalf of the VCS on strategic issues; supporting service users to participate in the co-design of services.
 - **Information, advice and signposting** – including: developing an improved web presence, providing a ‘one stop shop’ for information on infrastructure support and an effective channel for communicating key messages to the Sector.
 - **Advancing a ‘strengths-based’ approach** – including: the use and promotion of *Connect to Support* Hampshire; roll-out of the Older Persons Wellbeing Trigger Tool; promotion of Adults’ safeguarding training.
 - **Volunteering support** – including: the provision of an integrated volunteering support offer, through local volunteer centres, to increase volunteers for both County Council services and community-based opportunities.

Citizen’s Advice Hampshire

3.7. Infrastructure funding awarded to Citizen’s Advice Hampshire reduced from £95,770 in 2014/15 to £86,432 in 2016/17, representing two consecutive annual reductions of 5%.

3.8. Citizen’s Advice Hampshire provides support to a consortium of 14 Local Citizens Advice through the provision of training and development to around 220 paid employees and 1000 volunteers, and two specialist advice lines – one focused on employment and the other on welfare. In addition, Citizen’s

Advice Hampshire provides a single point of contact between Local Citizens Advice and wider strategic partners – including helping to align their services with those of the County Council.

- 3.9. Citizen's Advice Hampshire's annual impact report states that the County Council's funding enables the Service to support 59,003 people each year – with a 90% satisfaction rate. For every £1 invested by the County Council, Citizen's Advice Hampshire generates £15.47 for Hampshire clients.
- 3.10. Looking to the coming year, Citizen's Advice Hampshire is proposing to use future funding to support its training and development offer, including through online delivery. In time, the organisation believes this could provide an income source, thereby potentially reducing the Service's reliance on core grant funding. Citizen's Advice Hampshire is also looking to enhance the service offered through its specialist welfare support line. The County Council is continuing to engage with Citizen's Advice Hampshire to explore further ways to maximise value for residents through a strategic partnership approach.

Relate South West Hampshire and the Isle of Wight

- 3.11. Infrastructure funding awarded to Relate reduced from £24,597 in 2014/15 to £22,199 in 2016/17, representing two consecutive annual reductions of 5%.
- 3.12. Throughout 2016/17, Relate has continued to provide relationship counselling, therapy and life skills training at nine venues across Hampshire. Relate has seen an increase in enquiries and initial referrals from the CAMHS team, Children's Services and GPs across the area, although clients themselves continue to be the main source of referral.
- 3.13. Since April, Relate has worked with 411 males, 480 females and families involving 945 children. The Service has also referred clients onto other agencies, including Respect, Women's Aid and No Limits.
- 3.14. During 2017/18 there are opportunities to strengthen engagement between Relate and the Supporting Troubled Families Programme co-ordinators, helping to support Hampshire's most vulnerable families. The County Council will also work with Relate over the coming year to explore ways to reduce its reliance on infrastructure grant funding to cover accommodation and rental costs.

4. Hampshire Association of Local Councils

- 4.1. The current three-year partnership agreement with Hampshire Association of Local Councils finishes at the end of the current financial year. Following on from devolution discussions and the consultation with Town and Parish Councils last year, there is an opportunity to refine our ongoing agreement so that it develops appropriate opportunities for both Town and Parish Councils and the County Council to work together around this agenda.
- 4.2. In advance of a forthcoming roundtable discussion to aid in the development of those ideas, it is proposed to agree a one-year extension of the current partnership agreement. Following on from the Policy and Resources Select Committee presentation on 21 April 2016, and subsequent discussions, Hampshire Association of Local Councils has confirmed their direction of

travel in seeking to reduce their dependency upon local authority grant funding. The current annual funding figure is £70,000 a year and Hampshire Association of Local Councils has agreed a 10% reduction for the transition year to reflect not only their direction of travel as an organisation but also the context faced the County Council.

- 4.3. During 2017 discussions will take place to develop an appropriate agreement with Hampshire Association of Local Councils that reflects the ongoing needs and opportunities of both organisations. This will include engagement with the Policy and Resources Select Committee in advance of any approval of a further three-year agreement. Consequently the recommendation is that the current agreement is extended for a period of one year with financial support of £63,000.

5. Finance

- 5.1. The total amount of the grants recommended for approval is £659,741, which can be accommodated within the budget allocation for 2017/18. This is consistent with the amount of funding awarded in 2016/17 for the reasons detailed in this report¹. The proposed allocations are set out in the table below.

Organisation	Funding in 2016/17	Recommended award for 2017/18
Local Councils of Voluntary Services	£470,614	£470,614
Action Hampshire	£80,496	£80,496
Relate South West Hampshire and the Isle of Wight	£22,199	£22,199
Citizens Advice Hampshire	£86,432	£86,432
Hampshire Association of Local Councils	£70,000	£63,000
Total funding	£729,741	£722,741

- 5.2. The proposed award to local CVSs will be made through three self-selecting clusters (Northern, South East and Central and South West).

6. Recommendations

- 6.1. It is recommended that:

- a) The future direction and change in approach set out Sections 3 and 4 is endorsed.
- b) The annual grants in 2017/18 from the Policy and Resources budget are awarded to the voluntary and community organisations and Hampshire Association of Local Councils as set out in section 5 of this report.
- c) Further work is undertaken during 2017/18 to monitor outcomes and understand the opportunities for ongoing joint working and to determine proposed grants for 2018/19 and beyond.

¹ Grant funding for Hampshire Association of Local Councils (HALC) is being considered separately.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	Yes
Maximising well-being:	Yes
Enhancing our quality of place:	Yes

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

All of the infrastructure organisations, by the nature of their work, support the development of VCS groups that work with vulnerable people. It is, in part, in recognition of this vital role that this paper recommends maintaining grant funding for 2017/18 at 2016/17 levels. CVS grant funding will, however, be refocused on core infrastructure support to the VCS.

As a result of redefining the funding 2017/18 specification, one protected characteristic has been identified as potentially being impacted at a low level, which is age. This is because Children's Services no longer wish to use the core infrastructure grant to fund Action Hampshire to deliver the work of the Children's Alliance.

The impact of this change is considered to be low because CVS organisations, including Action Hampshire, will continue to receive grant funding to support all VCS organisations, including organisations that support children and young people. There are also other organisations which support children and young people which receive financial support from the County Council.

The Assistant Chief Executive is working closely with the Chief Executives of the CVS clusters and Action Hampshire to ensure that the revised 2017/18

funding specification continues to be directed towards supporting vulnerable communities. For example, the revised specification will require grant receiving bodies to demonstrate proactive support for equalities and diversity. Recognition will also continue to be given to the value of volunteers that continue to work with community groups, in particular those who are marginalised.

The revised funding agreements will also place greater emphasis on CVS organisations working together to generate efficiencies and become more self-sustaining. In this way, the County Council will support CVS organisations to transform - releasing resources for frontline support activities.

2. Impact on Crime and Disorder:

- 2.1. The grants support capacity within the community to develop resilience and the effectiveness of local voluntary groups to support strong and safe communities.

3. Climate Change:

- 3.1. By continuing to work closely with the VCS infrastructure organisations, the County Council may have greater ability to influence these organisations, and their members, to support the County Council's aims with regard to climate change.

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HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date:	09 March 2017
Title:	Rural Delivery: approvals for funding
Reference:	8090
Report From:	Director for Culture, Communities and Business Services

Contact name: Amanda Hull

Tel: 01962 847165

Email: amanda.hull@hants.gov.uk

1. Executive Summary

- 1.1. The purpose of this report is to outline proposals for Rural Delivery Strategy funding for 2016/17. The proposals have been developed in accordance with the revised Rural Delivery Strategy priorities approved by Cabinet in March 2014.
- 1.2. The proposals include a request to support the delivery of the Village Agents Scheme and two grant applications to the Community Challenge Fund - flood alleviation grant for funding totalling £8,500.

2. Contextual information

- 2.1. The revised County Council Rural Delivery priority actions were agreed by Cabinet in March 2014 (report 5684). These include supporting community resilience, rural transport, self-help, communications and economic development.
- 2.2. The Community Challenge Fund was established to support community led projects that help deliver against the Rural Delivery priority actions. The re-launch of the Community Challenge Fund was approved by the Executive Member for Policy and Resources at his Decision Day in July 2014 (report 5940). It was approved in July 2015 (report 6626) to allow grant applications specifically to support the implementation of small scale community led rural flood alleviation schemes, including feasibility work where appropriate.
- 2.3. The proposals have been reviewed by Departmental colleagues, Councillor Edward Heron, the Lead Member for Rural Affairs, and Councillor Rob Humby, the Executive Member for Environment and Transport, who are supportive of the recommendations.

3. Finance

- 3.1. The Rural Delivery Strategy budget for 2016/17 is £252,000 (this includes a balance of £52,000 carried forward from 2015/16). £196,662 of this budget has been allocated, approved by the Executive Member for Policy and Resources at his Decision Days in April 2016 (report 7282), June 2016 (report 7483) and September 2016 (report 7747), leaving an unallocated balance of £55,338.
- 3.2. An additional £3,700 previously allocated in 2015/16 has been returned, leaving a total unallocated budget of £59,038.
- 3.3. One proposal has been received for consideration, for funding totalling £58,000, to be allocated from the Rural Delivery budget 2016/17.
- 3.4. The Community Challenge Fund - flood alleviation grant budget for 2016/17 is £29,500. Two new applications for flood alleviation funding have been received for funding totalling £8,500 (see paragraph 5).

4. Funding proposal – Village Agents Scheme

- 4.1. The Village Agents scheme was established in 2012 supported by a Rural Delivery grant. It was subsequently funded by Adults' Health and Care, with an additional grant from the Rural Delivery budget to support the expansion of the scheme in 2014/15 (report 5940).
- 4.2. The scheme is managed by Adults' Health and Care, and delivered by Age Concern Hampshire. It currently supports 60 volunteer Village Agents in rural communities across the County, assisting vulnerable older people to access information they need on issues such as day care, foot care, computer training, company at meal times, transport for shopping and medical appointments, finding reputable tradespeople and help around the home. Since the scheme was established in July 2012, up to July 2015, Village Agents have completed 7,681 volunteer hours, which includes face-to face interactions with 13,743 people.
- 4.3. In 2016 Adults' Health and Care changed its approach through the Supportive Communities programme. This resulted in the adoption of a Community Connectors model to support communities to become better connected, using an asset based approach to improving well-being and inclusivity. In order to develop this approach a new grant was developed with a broader scope than the Village Agents scheme. Several proposals were presented, including the Village Agent scheme, however a new proposal which focuses on both communities of interest (people with mental health problems as connectors) and communities of place (New Forest) was successful.
- 4.4. There is however seen to be great value in continuing to support the delivery of the Village Agents scheme and Adults' Health and Care is willing to continue to work with Age Concern Hampshire to manage the scheme, ensure the delivery model is cost effective, sustainable and compliments the ongoing Supportive Communities programme.
- 4.5. As the Community Connectors model is to be run as an 18 month pilot, it is recommended that the Village Agents scheme continues to be supported

during this time. Measures will be taken during the pilot period to facilitate the incorporation of Village Agents into the new model of delivery if appropriate.

- 4.6. The cost to deliver the scheme for this 18 month period is £108,000. A grant of £50,000 has already been awarded from the Rural Delivery budget (report 6626) to support the scheme (carried forward from 2015/16). It is therefore recommended that £58,000 be awarded from the Rural Delivery budget for 2016/17, to allow the full cost of the scheme to be funded for the proposed 18 month period.

5. Community Challenge Fund – flood alleviation grant applications

- 5.1. The Community Challenge Fund offers small grants to support groups and organisations in rural Hampshire and small market towns. Some specific funding is available to support small scale community-led flood alleviation schemes, which can include funding for feasibility work to carry out initial investigations. Projects must: show a demonstrable benefit to people and property, without any increase in risk elsewhere; have support from the local community and Parish/Town Council; have the necessary consents from the Environment Agency and Hampshire County Council. Some partnership funding should be in place, and projects must represent good value for money. Funding approval is sought for two applications to this scheme.

a) Brockenhurst Parish Council, £4,500 requested (grant reference 13198)

Brockenhurst Flood Action Group is requesting funding towards a project to help improve understanding of the Lymington River Catchment, and ultimately find solutions to reduce the incidence of road closures due to flooding, which regularly impacts residents, businesses and visitors to the area.

A partnership is in place between the Parish Council, Hampshire County Council, Network Rail, the Forestry Commission and landowners. The Flood Action Group aims to encourage more coordinated action between these partners going forward. Funding is therefore being requested for catchment modelling and expertise to interpret these results, which can be used to inform the action of partners. Funding will also be used to help improve the expertise and understanding of both Flood Action Group members and Councillors, primarily by attendance at relevant conferences and workshops.

Project Co-ordination to the value of £9,900 is being committed in-kind and small contributions are also being secured from Brockenhurst Parish Council (£300), Boldre Parish Council (£100) and Sway Parish Council (£100). Hampshire County Council Highways is also contributing to the project in-kind.

The project is considered to be well thought out and has the support and involvement of the appropriate parties. The great potential for the results of this project to be used to secure future funding and inclusion in a number of national initiatives is also acknowledged. It is therefore recommended that the full £4,500 requested is awarded.

b) St Mary Bourne Parish Council, £4,000 requested (grant reference 13308)

St Mary Bourne Flood and Emergency Group is requesting funding towards a project to carry out essential remedial work on the St Mary Bourne section of the Bourne Valley to mitigate any risk of future flooding.

The Bourne Valley has a history of flooding caused by high groundwater levels, emerging springs and surface water run-off from heavy rainfall. As part of a Defra Pathfinder Scheme, Hampshire County Council, the Parish Council Flood Action Group, the Environment Agency, Wessex Chalk Streams and Rivers Trust and other partners, have worked together to identify issues and concerns and prepare an action plan. Assessments have also been undertaken to provide a more detailed understanding of key locations on the action plan, and how interventions at these points can best contribute to manage drainage in the valley and reduce the risk of flooding.

In consultation with the Environment Agency a key section of about half a mile of riverbed has been identified for regrading, which if completed will make a significant difference to the river flow. The funding requested will be used to complete the work needed on this section.

The value of the proposed regrading work is acknowledged and the works can be implemented without increasing the risk of flooding elsewhere. It is therefore recommended that the full £4,000 requested is awarded. Match funding is to be provided by the Parish Council (£2,000).

6. Recommendations

It is recommended that the Executive Member for Policy and Resources:

- 6.1. Approves the proposal to support the delivery of the Village Agents Scheme, set out in paragraph 4 of this report, for funding totalling £58,000.
- 6.2. Approves the applications to the Community Challenge Fund, set out in paragraph 5 of this report, for funding totalling £8,500

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	Yes
Maximising well-being:	Yes
Enhancing our quality of place:	Yes

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Rural Delivery Strategy funding proposals	7747	September 2016
Rural Delivery Strategy funding proposals	7483	June 2016
Rural Delivery Strategy funding proposals	7282	April 2016
Rural Delivery Strategy funding proposals	6626	July 2015
Rural Delivery Strategy funding proposals	5940	July 2014
Hampshire County Council's Rural Delivery Strategy	5684	March 2014

Section 100 D - Local Government Act 1972 - background documents

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DocumentLocation

None

IMPACT ASSESSMENTS:

1. Equality Duty

- 1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:
- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
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- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

- a) The proposals are expected to have a high positive impact on people living in rural areas. No negative impacts are anticipated.
- b) Revised priorities for the County Council's Rural Delivery Strategy were agreed by Cabinet in March 2014 (report 5684) with priority actions supporting community resilience, challenging rural isolation and loneliness, rural transport, self-help, communications, and economic development. An equality impact assessment of specific projects or funding requests is requested when necessary.

2. Impact on Crime and Disorder:

- 2.1. Support for more vulnerable groups and the infrastructure and networks to deliver it will reduce isolation and exposure to criminal acts. More vibrant and active communities are likely to suffer less crime and anti-social behaviour.

3. Climate Change:

- 3.1. How does what is being proposed impact on our carbon footprint / energy consumption? Putting effective flood alleviation measures in place would reduce the amount of energy required to alleviate flooding emergencies through measures such as pumping of flood water and reduce the resources needed for recovery after an event.
- 3.2. How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts? The severity and frequency of extreme weather events that often cause flooding is linked to the changing climate. Initiatives to alleviate flooding will take this into account. The initiatives proposed also support the culture of self-help and community resilience in rural areas.

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date of Decision:	9 March 2017
Decision Title:	Investing in Hampshire Bids
Decision Reference:	8177
Report From:	Director of Corporate Resources – Corporate Services

Contact name: Rob Carr – Head of Finance

Tel: 01962 847508

Email: rob.carr@hants.gov.uk

1. Executive Summary

- 1.1 This report is to consider two requests for funding under the Investing in Hampshire Fund. The first deals with a request for £1m towards an extension of the Countess of Brecknock Hospice and the second for a contribution towards a development project at the Museum of Army Flying at Middle Wallop.
- 1.2 These projects are very different in nature but reflect both the rich and diverse heritage of the county and the strategic importance of the range of facilities provided for the benefit of residents.
- 1.3 The County Council has always sought to provide support and develop strong links with the organisations that have responsibility for running and maintaining the most significant facilities and heritage assets across the county and the Investing in Hampshire Fund was established to facilitate financial contributions to key projects that meet the criteria outlined in Appendix 1.

2. The Countess of Brecknock Hospice

- 2.1 The existing hospice, located in Andover, was opened in 1990 and has been providing services to the local community in partnership with Hampshire Hospitals Foundation Trust for over 25 years.
- 2.2 For several years, hospice in-patient capacity has been insufficient with waiting lists for admission, which has on occasion meant that people have been admitted to an acute hospital, potentially impacting on the system of health and social care in the area.
- 2.3 An appeal to raise £6m towards an extension to the hospice has been launched by the Countess of Brecknock Hospice Trust and commitments of £2.5m have already been secured.

- 2.4 A contribution of £1m has been requested from the Investing in Hampshire Fund (contained in Appendix 2), which would take total commitments well in excess of £3.0m which is a funding trigger point which would enable the next stages of work to progress on the building project itself in partnership with the NHS.
- 2.5 The Health and Social Care benefits of the extension are clear as projects of this type will become more and more necessary in the face of an ageing population with growing care needs. In addition, the fact that the bulk of the funding for this project will not come from the public purse is an important and unique factor in considering this one off award.
- 2.6 However, this must be balanced against the fact that the request for £1m is well beyond the recommended maximum of £100,000 and is high compared to other exceptional Investing in Hampshire awards that have been granted.
- 2.7 An award of £1m would also represent over 15% of the remaining Investing in Hampshire Fund and would limit the number of future awards that could be made. Further factors such as the potential for this to create a precedent and the constrained financial position across the public sector generally also need to be taken into account in considering this request.
- 2.8 Given the unique nature and the high value of the application and taking into account the factors outlined above, the Executive Member for Policy and Resources is recommended to approve an award of £500,000 towards the Hospice extension.

3. Museum of Army Flying

- 3.1 The Museum of Army Flying based in Middle Wallop was established 30 years ago and records the history of flying within the British army. A development project (known as Project Eagle) is planned in 3 phases:
- Phase 1 is fully funded and will see the building of a memorial to all those that have died in the service of British Army flying since the formation of the Royal Flying Corps in 1912.
 - Phase 2 concerns the modernisation of the museum in order to underpin its future sustainability by providing an up to date and attractive visitor experience.
 - Phase 3 will consider the expansion of the museum, but this is not expected to be progressed until phase 2 is completed.
- 3.2 The Investing in Hampshire application seeks a contribution of £100,000 towards Phase 2 of the project, which has a total cost of nearly £2.6m with a current shortfall in funding of £396,000.

- 3.3 The museum is a unique heritage asset within the County and indeed within the Country and significant funding has already been raised through the Heritage Lottery Fund and through an application for a 'LIBOR grant' which uses banking fines to contribute to military charities.
- 3.4 The bid meets all of the criteria outlined for an Investing in Hampshire bid and this report recommends that the £100,000 contribution be awarded to the museum.

4. Financial Arrangements

- 4.1 Any awards approved under the Investing in Hampshire Fund are only paid out after evidence has been provided to the Director of Corporate Resources of appropriate expenditure on the relevant project.

5. Legal Implications

- 5.1 Subject to certain restrictions, the County Council has the power under Section 1 of the Localism Act 2011 to do anything that individuals generally may do including the power to give grants.

6. Recommendations:

- 6.1 That the Executive Member approves the application for an Investing in Hampshire award to the Countess of Brecknock Hospice Trust for £500,000.
- 6.2 That the Executive Member approves the application for an Investing in Hampshire award to the Museum of Army Flying for £100,000.

CORPORATE OR LEGAL INFORMATION:**Links to the Corporate Strategy**

Hampshire safer and more secure for all:	Yes
Maximising well-being:	Yes
Enhancing our quality of place:	Yes

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
None		
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	
None		

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<u>Document</u>	<u>Location</u>
Correspondence received from organisations	Director of Corporate Resources - Corporate Services

IMPACT ASSESSMENTS:

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- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

There is not expected to be any equalities impact as a result of this report.

2. Impact on Crime and Disorder:

The proposals in this report aim to improve the wellbeing of Hampshire residents and reduce the risk of crime occurring.

3. Climate Change:

There is no significant link to Climate Change as a result of this decision.

FUNDING CRITERIA FOR INVESTING IN HAMPSHIRE

The following criteria should be taken into account when considering a request for funding.

1. Assistance will be considered only in response to direct applications from properly constituted organisations seeking assistance. The application must show that the organisation is properly and legally organised and has its own bank account. Funding would only be awarded if the proposal was to support activity within agreed County Council priorities.
2. Applications will only be considered for specific capital projects for the improvement or maintenance of significant assets or facilities within Hampshire, within agreed priorities and where other substantial funding exists.
3. The wider economic benefits to the residents of Hampshire should be considered together with any complementary benefits for Hampshire County Council. Awards would normally only be given to projects within the remit of Policy and Resources.
4. Awards will not usually be made in respect of applications from the following:-
 - Government Institutions
 - Schools
 - Overseas and out of County organisations which have no direct Hampshire involvement
 - Bodies requesting funds for onward distribution to other charities e.g. mayoral appeals, carnivals, fetes, or for their own fundraising events.
5. Applications will only be considered from faith groups where the application is in respect of a historically significant asset.
6. Apart from exceptional circumstances, the requesting body would be expected to provide their own funding towards the project.
7. As a general rule, grants in excess of £100,000 will not be awarded unless significant benefits and funding are available. In exceptional cases, where the benefits are significant and directly relate to services and functions close to the County Council's key objectives, then an award greater than the level above would be considered.
8. Given the longer term nature of capital projects, requests can be considered well in advance, but funding will only be released once evidence of capital expenditure has been provided to the County Council or other arrangements made consistent with the agreement of the Director of Corporate Resources

Investing in Hampshire – Countess of Brecknock Hospice

Applicant	Countess of Brecknock Hospice Trust		
Name / Location of Project	Expansion of the Countess of Brecknock Hospice		
Summary of Project / Bid	<p>The existing hospice was opened in 1990 and has been providing services to the local community in partnership with Hampshire Hospitals Foundation Trust for over 25 years.</p> <p>For several years, hospice in-patient capacity has been insufficient with waiting lists for admission which has on occasion meant that people have been admitted to an acute hospital.</p> <p>The extension will connect with the existing building and will provide three new fully equipped wings which will include :</p> <ul style="list-style-type: none"> • 10 single ground floor en-suite in-patient rooms, with space for family members to stay overnight. • A relative's room for visiting family and friends. • A quiet multi-faith room for those seeking spiritual support • A purpose built multi-use treatment room • An improved and enlarged spacious day care centre 		
Funding Requested	£1m	Financial Year	TBD
Funding Arrangements (including matched funding)	<p>The request for funding has been made by the Trust as part of an appeal to raise £6m to fund the extension.</p> <p>Commitments of around £2.5m have already been received and an additional £1m would mean that a trigger point of £3m will be exceeded which will enable the next stages of work to progress on the building project itself in partnership with the NHS.</p>		
What are the benefits for Hampshire Residents?	<p>The system of Health and Social Care across the county and indeed the country as a whole is under extreme pressure in the face of increasing demography and complexity of the older population. Facilities and additional capacity of the type identified here will provide a valuable resource as the numbers of people requiring hospice support in future years, given the demographic of our population, will increase.</p> <p>Increasing the number of in-patient beds and the range of care, day procedures, physiotherapy and occupational therapy will be of significant benefit to meet the overall needs of people in a palliative / end of life phase. Furthermore, the health and social</p>		

	<p>care system in the area will benefit through being able to access this facility for those people and their families / carers who require such care. This application will directly provide a high quality of care to those extra residents who will benefit from the extended facilities.</p>
<p>What are the complementary benefits for HCC?</p>	<p>The County Council already has an excellent working relationship with the Hospice and Foundation Trust and will continue to work with them to offer integrated health and social care services in the area.</p>
<p>Any other relevant factors?</p>	<p>The development and integration of health and social care in the face of immense pressure is one of the most important challenges facing this country at the present time.</p> <p>Projects of this type will become more and more necessary and the fact that the bulk of the funding for this project will not come from the public purse is an important factor in considering this one off award. There is no requirement for revenue funding from HCC and the capital request, in this particular case, represents a positive development of palliative and end of life support for people and their families in a high quality environment.</p> <p>The value of the request is however, well beyond the recommended maximum of £100,000 and is high compared to other exceptional Investing in Hampshire awards that have been granted.</p> <p>An award of £1m would also represent over 15% of the remaining Investing in Hampshire Fund and would limit the number of future awards that could be made.</p>

Investing in Hampshire – Museum of Army Flying

Applicant	Museum of Army Flying (Registered Charity)								
Name / Location of Project	Development project for the Museum (based in Middle Wallop) known as 'Project Eagle'								
Summary of Project / Bid	<p>The Museum of Army Flying based in Middle Wallop was established 30 years ago and records the history of flying within the British army. A development project (known as Project Eagle) is planned in 3 phases :</p> <ul style="list-style-type: none"> • Phase 1 is fully funded and will see the building of a memorial to all those that have died in the service of British Army flying since the formation of the Royal Flying Corps in 1912. • Phase 2 concerns the modernisation of the museum in order to underpin its future sustainability by providing an up to date and attractive visitor experience. • Phase 3 will consider the expansion of the museum, but this is not expected to be progressed until phase 2 is completed. 								
Funding Requested	£100,000	Financial Year	TBD						
Funding Arrangements (including matched funding)	<p>Phase 1 of the project is expected to cost £320,000 and is fully funded.</p> <p>Phase 2 is estimated to cost £2,576,000 and so far commitments for funding have been received from :</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Heritage Lottery Fund</td> <td style="text-align: right;">£1,700,000</td> </tr> <tr> <td>LIBOR Grant</td> <td style="text-align: right;">£ 200,000</td> </tr> <tr> <td>Army Air Corps Fund</td> <td style="text-align: right;">£ 280,000</td> </tr> </table> <p>This leaves a balance of £396,000 against which a contribution of £100,000 has been requested from the Investing in Hampshire Fund. The balance is expected to be generated by further fund raising activity.</p>			Heritage Lottery Fund	£1,700,000	LIBOR Grant	£ 200,000	Army Air Corps Fund	£ 280,000
Heritage Lottery Fund	£1,700,000								
LIBOR Grant	£ 200,000								
Army Air Corps Fund	£ 280,000								
What are the benefits for Hampshire Residents?	<p>The museum already operates as a successful facility that is open to Hampshire residents at the same time as providing a valuable historic record of flying within the British Army.</p> <p>The proposed project will provide an up to date and attractive visitor experience and will ensure the widest possible access for those people with physical, sensory or mental disabilities.</p>								

What are the complementary benefits for HCC?	As part of the Phase 2 Activity Plan, the museum also seeks to become a focus for community activity through learning, recreational and volunteering activities that will extend the benefits of the museum to a wider population.
Any other relevant factors?	The ratio of external funding to that requested from the County Council is very high (25 : 1) and the successful application to both the Heritage Lottery Fund and the LIBOR grants programme (set up by the Government to use banking fines to support military charities among others) shows the overall success and attractiveness of the project.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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